YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Dr. ZAKIR HUSAIN COLLEGE
• Name of the Head of the institution	Prof. S.E.A. JABARULLAH KHAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04564265252
• Mobile no	6369316050
• Registered e-mail	drzhcily1970@yahoo.in
• Alternate e-mail	seajkhan@gmail.com
• Address	PARAMAKUDI ROAD , ILAYANGUDI
• City/Town	SIVAGANGAI
• State/UT	TAMIL NADU
• Pin Code	630702
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Alagappa University, Karaikudi**
• Name of the IQAC Coordinator	**Dr. S. NAZEER KHAN**
• Phone No.	**04564265252**
• Alternate phone No.	**9385909906**
• Mobile	**9994865665**
• IQAC e-mail address	**drzhcily1970@yahoo.in**
• Alternate Email address	**drzhciqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://drzhcily.edu.in/wp-content/uploads/2024/04/AQAR-2021-2022.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://drzhcily.edu.in/wp-content/uploads/2024/03/DRZHC_2022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.78%**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.23**	**2010**	**28/03/2010**	**27/03/2015**
Cycle 3	**B+**	**2.70**	**2016**	**16/09/2016**	**15/09/2021**
Cycle 4	**B+**	**2.68**	**2022**	**15/03/2022**	**14/03/2027**

6.Date of Establishment of IQAC	**06/01/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. R. Abdul Muthalif	**National Seminar**	**ICSSR**	**2023**	**1,00,000**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	<u>View File</u>	
9.No. of IQAC meetings held during the year	`3`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1.Solar Powered Indoor Auditorium is under progress 2.Integrated computer lab is formed 3. Separate Gym has been launched for women students 4.Implemented Naan Muthalvan Scheme for UG Students 5. Interest Free loan scheme has been introduced to Self financing Staff members`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Urge the management to complete construction of the solar power indoor auditorium	Solar powered indoor auditorium is under progress
Instruct HODs to apply for grant in TANSCHE for conducting seminar	All departments sent their proposals to TANSCHE
Request the HODs to make MOUs with industries/Institutions	Signed MOU between IARA and PG & Research Department of Commerce, SRM Hign End info Tech software training and development and B.Com CA Department
Instruct the physical director to conduct south Indian level football tournament	South Indian Level football tournament was conducted
Request management to celebrate Samathuva Pongal and Traditional Village Food Festival	Celebrated Samathuva Pongal and Traditional Village Food Festival
Request the principal to facilitate interest free loan to staff	Interest Free loan scheme has been introduced to Self financing Staff members
Request the principal to facilitate backlog degrees and Graduation day to the students	Graduation Day has been conducted during the year 2023 and Distributed degrees have been distributed to the batch of 2020, 2021 and 2022 students. Moreover backlog degrees to the students who have studied during the year 2017, 2018 and 2019
Request the principal to conduct Higher Education Awareness Programes for nearby schools	Higher Education Awareness Programes were conducted as per NAAN Muthalvan Scheme
Request to implement Naan Muthalvan Scheme for UG Students	.Implemented Naan Muthalvan Scheme for UG Students

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	09/02/2023

15.Multidisciplinary / interdisciplinary

Our College is Affliated to Alagappa University, Karaikudi. Hence, the guidelines prescribed by Alagappa Univesity, Karaikudi will be followed regarding NEP - 2020, as and when it directs.

16.Academic bank of credits (ABC):

Our College is Affliated to Alagappa University, Karaikudi. Hence, the guidelines prescribed by Alagappa Univesity, Karaikudi will be followed regarding NEP - 2020, as and when it directs.

17.Skill development:

Our College is Affliated to Alagappa University, Karaikudi. Hence, the guidelines prescribed by Alagappa Univesity, Karaikudi will be followed regarding NEP - 2020, as and when it directs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our College is Affliated to Alagappa University, Karaikudi. Hence, the guidelines prescribed by Alagappa Univesity, Karaikudi will be followed regarding NEP - 2020, as and when it directs.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our College is Affliated to Alagappa University, Karaikudi. Hence, the guidelines prescribed by Alagappa Univesity, Karaikudi will be followed regarding NEP - 2020, as and when it directs.

20.Distance education/online education:

Our College is Affliated to Alagappa University, Karaikudi. Hence, the guidelines prescribed by Alagappa Univesity, Karaikudi will be followed regarding NEP - 2020, as and when it directs.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	506

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2216

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	711

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	757

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	51

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	3

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**55**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**10305615**
4.3 Total number of computers on campus for academic purposes	**125**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Alagappa University. The syllabus is revised by the University once in three years. Some of our senior staff members play the role of chair person and member in Board of Studies in our University. The University revised its syllabus in the year 2022 . Head of the departments share the syllabus among the staff members after their consent. Every month he will discuss with the staff and students about the completion of the syllabus. He also monitors the class test and internal test conducted in the department and the outcome. There are ample numbers of well-furnished classrooms with proper ventilation. The Laboratories are equipped with modern amenities. There are ICT classrooms for further embellishment. IQAC defines the Calendar includes Commencement of Academic year, Numberof teaching days, Schedule of Continuous Internal Assessment, list of staff, Important events & Festivals, Department activities, Webinars, Virtual Conferences, etc. Based on the Handbook, all the subjects of respective disciplines are planned for teaching and learning processes. The institution strictly follows 90 working days per semester as per the University norms. Continuous Internal Assessment (CIA) dates are mentioned in the Calendar, and the syllabus completion of respective CIA is compulsory.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

To maintain the quality of teaching-learning process, college prepares academic calendar for two semesters (Odd & Even) of 180 days duration. All the faculty members prepare their lesson plan based on it. Teaching, learning and evaluation schedules are planned and organized through the following mechanisms such as Planning of test dates at the starting of each semester and dissemination of such information to the students through Head of the Departments and counsellors promptly. Declaring of test dates in the calendar; teacher-made classroom tests are given after the completion of each unit. This practice enables the teachers to let the students be clear in the completed syllabus and helps the students to prepare for the tests. The Academic Calendar includes the details of activities of the year is given to the students during the beginning of each academic year such as examination schedule, list of holidays, Theory and Practical Sessions are also provided in it. With the schedules of various activities, the Teaching plan and content delivery is prepared for each semester. Moreover, Class tests, Internal Assessment and Model examinations are planned accordingly. Internals of students helps to allot their marks based on the parameters like Attendance, Assignments and Seminars.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above**
following activities related to curriculum
development and assessment of the affiliating
University and/are represented on the
following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

69

File Description	Documents
Any additional information	[View File]()
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]()

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A. GENDER:

An effective mode of training is being given to students in tailoring, embroidering, ari and handicraft skills for the empowerment of women students. Along with EDP Cell, the IQAC organizes EDP stalls as a means of promoting women students' Entrepreneurial aspiration.

B. ENVIRONMENT AND SUSTAINABILITY:

To make environment sustainability, as part of the course curriculum, Alagappa University has put Environmental Studies paper mandatorily to all UG students. Green Auditing is conducted to sensitize the students on green campus. The Departments of Chemistry, Botony has initiated Herbal medicinal Plants for students with the use of Agricultural Wastes and also to know the importance of medicinal plants which motivates the rural students to take up the cultivation of plants.

C. HUMAN VALUES:

The college focuses on inculcating certain significant traditional and heritage values within students. Thereby, integrates the practices of traditional attire, regular prayer at Mosque located inside the college campus, and celebrating all other religious festivals like Samathuva Pongal, Ramzan, Christmas etc. and also students have Value education paper as a part of Alagappa University Courses.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://forms.gle/vQJXnup9haXUsDTS9
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

711

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

710

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse in terms of their level and pace of comprehensibility. Advanced and slow learners were categorised through their performance in the class and internal assessment. The institution use monitoring and mentoring (Counsellors) to keep track of slow learners' progress. During lunch break and after office hours, special classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the slow learners to improve subject knowledge and helps them to catch up their unattended classes. Course teachers prepared both Tamil and English version of simple and standard lecture notes/course materials especially to the struggling learners.

Advanced learners are encouraged to participate and present papers in various seminars/ conferences/ workshops/inter college competitions. Training and Placement Cell periodically conducts soft skill programmes, mock interview by inviting experts from various private sector industries and provides training in interview skills and communication skills. Coaching is also given in Skill Development Programme like Communicative English, Aptitude and Placement. And they are encouraged to enrol in MOOC Courses – Swayam. Meritorious students were awarded with cash prizes and medals in annual day function.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2216	**93**

File Description	Documents
Any additional information	[View File]

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our College puts continuous and cognisant efforts to enable the students to realize their potential in the society. Some of the experiential learning methods are employed by the college in this process. The EDP Cell provides the great path for innovative thinkers to take forward their entrepreneurial ideas. The Research Cell regularly helps the advanced students to conduct independent research in various methods like data collection, and social outreach. Field trips to Tea factories, Fisheries, Keeladi Archaeological Site and Museum, Dr. APJ Abdul Kalam Memorial, Palm Sugar Candy Factory etc. are organized to promote grass root understanding of concepts. The students are encouraged to participate in various academic and co-curricular activities within and outside the college. The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning. Project work is assigned in all practical subjects to encourage teamwork and participative learning. Students are given individual projects and class assignments, focusing on self-study and independent learning. As and when, Students are given projects/assignments to find creative solutions to the real-world problems and challenges of organizations they will work with. It helps to boost up their problem solving abilities, reflective and rational thinking.

File Description	Documents
Upload any additional information	[View File]
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For every class, counsellors are appointed by the head of the department at the beginning of the academic year. The duties of the counsellor are to monitor each and every student attendance, and examination performance. The irregular students are noted and they are brought to the notice of the head of the department and warned

them. The long absentees' students are noted by the counsellor and they are inquired about their irregularity. If there is any issue that will be brought to the notice of the principal and their issues are solved if possible with the concurrence of their parents. Students' examination result is monitored in every semester and their performance is informed to their parents. Slow learners are identified and they are given counselling and many remedial tests were conducted for easy cracking of the exams. The duty of the counsellor is also motivating the fast learners and medium learners, conducting seminars, taking the students to the nearby colleges to participate workshop, conferences, seminars etc. The institution conducts three internal tests for each semester for award of internal marks. The outcome of the internal test marks are analysed by the counsellor.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

51

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college provides information regarding the assessment and evaluation process of students. Internal Exams are conducted to

evaluate student performance of theory and practical. Hence, the institute conducts regular unit tests in classes, Internal Assessment tests, Model exams are conducted for each semester. Internal Assessment test is conducted for 25 marks as per the norms of Alagappa University with formal question paper and then the evaluation is done. The internal 25 marks is splitted into 15 for internal examinations, 5 marks are allotted for Assignment and 5 marks are allotted for seminar. It is conducted for 2 times in each semester and the respective average marks are taken as the Internal Assessment Marks of particular subject for the semester, along with the secured marks in the university examinations. The institution provides sufficient papers to all the departments for three internals. The performance of the students is displayed on the Notice board and communicated to the parents. Personal guidance is given by the counsellors to the poor performing the students after their assessment. Due to internal assessment and regular monitoring mechanism, the interest of the student towards learning and the class's attendance has been also increased.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The college adheres strictly the guidelines and norms issued by the Alagappa University. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. The marks obtained by the students in internal assessment tests are informed to the students and their parents through counsellors. The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. If any discrepancies are reported by the students, then they are resolved by the faculty immediately. An academic calendar is provided to all the staff and students relating to the working days, day order, etc. The HODs conduct department level meetings and reminded of the duties of the staff of the departments concerned. Periodical meetings in the departments help to monitor and evaluate the subject handling and completion, conducting tests and the like. Absentees are watched, advised by the counsellors. Each semester two tests are conducted, one at department level and another at University exam pattern which is centralized. The papers are valued

and the marks statements are submitted to the office on or before the date stipulated.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcome Based Education (OBE) is a student-centered learning method implemented since 2020 which gives importance to what students attain after completion of the programmes. The outcome based education has been revised in 2022 focusing on students interest. The teacher and the student should have clear understanding of the objectives of the programme at each stage of the student progression.The Programme Outcomes are derived from the University syllabus to attain Vision and Mission of the College.Course Outcomes are prepared on the basis of how student is expected to gain, and apply the knowledge gained at the end of a particular course.

The derived POs and PSOs are approved by all the Staff Members.

Mechanism of Communication:

POs and PSOs are disseminated to students through class counselor. Hence, the students are also made aware of the importance of the same through Tutorial Meetings.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.Course teacher communicate the objectives and importance to the students at the beginning of every semester.The college organizes programmes by inviting experts to inspire the students to focus on the outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dr. ZHC offers undergraduate and Post Graduate programmes in arts, science, and Commerce through its affiliated institution. The institute adhered to the curriculum created by the Affiliated University for these programmes and courses. The institution evaluates the programme and course outcomes, and then informs the students formally through class counsellors and postings on the departmental notice board. After measuring students' accomplishment of course outcomes, it was found that both their academic aptitude and their passing rate are steadily improving. Even yet, we tried to act in accordance with the advice we received from all of the stakeholders.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

696

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/vQJXnup9haXUsDTS9

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

100000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an eco-friendly ambience for Research and Innovation through various initiatives such as Research Cell, Entrepreneurship development cell, Herbal garden and the like. The campus is plastic free and the office of the college is paperless. Through NSS Units, the students of the college are encouraged to use cloth bags especially MANJAPAI to avoid plastic consumption. The students use more eco-friendly utensils such as bags, water bottles, Tiffin box to popularize this practice. These practices aim at developing a clean and green campus. The Departments Botany IS carrying on successfully eco-friendly like Herbal Plants for students to know the importance of medicinal plants which motivates the rural students to take up the cultivation of plants.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to enhance socially bounded activities the college organizes a number of extension activities to sensitize the students towards community needs. Our College participates in various extension activities with a dual objective of moulding the students to face various social issues and also contribute to strengthen their community participation. The college runs an effectively four units of NSS, two units of NCC, and YRC, RRC and the like. Through RRC, YRC and NSS forums, the college undertakes various extension activities in the nearby villages. The college service forums take part in various initiatives like Awareness about Consumers' rights and duties to the students, organizing camps, Swatch Bharat initiatives, blood donation camps, awareness programmes on Dengue, Corona Virus, Road Awareness program etc. Our students wholeheartedly participate in blood donation events organized in the college every year. Events like World Consumers Rights Day, International Yoga Day, and participation of the students who take up activities in collaboration with other agencies/NGOs to spread awareness. All these activities rendered progressive effect on the students and it improved student's social commitments, leadership

qualities and self-confidence.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/10dJq ndvfoYaL472UK6AHYa7K0uaCIlzq/edit?usp=drive_ link&ouid=10980914590559841 9204&rtpof=true&s d=true
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

7823

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has enough infrastructures. Nearly 55 well spaced ventilated class rooms are available with basic infra to cater the needs of the students. More than 20 class rooms are equipped with LCD facility. A smart class room is available for conducting students' seminars. An open auditorium with a capacity of 2000 students is available for conducting college functions. The campus has small AC auditorium with a capacity of 300 students for conferences, workshops and seminars. All the building equipped with ramp facility for physically challenged students. Generator facility is available to avoid the interruption of class room teaching during power failure. Separate rooms are available for teaching Tailoring class for the female students. All the science courses are provided with separate laboratory facility. Department of English has a "Language Lab" that has been used to train the students in spoken English. Computers labs are equipped with updated software and internet facility. Commerce Department has COP lab and research lab. Three separate computer labs are available. Biometric attendance mechanism is launched for staff. CCTV cameras are fixed in the campus. Separate canteen facility is available for boys and girls.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and games are the important part of the curriculum. One of the important aspects of the students is fitness. In order to develop their physical fitness the College facilitates the following sports for the students. All sports activities are supervised by the Sports Department. Considering the large number of girl student inputs two more women physical instructors and one male instructor were appointed by the college in addition to one physical director. The facility includes a 7 track 400-meter athletic field, 10 metre long rope, courts for sports such as volleyball, basket ball, kho kho, kabbadi, throw ball, shuttlecock and an extensive playground with indoor games such as badminton, carom, chess, and table tennis. For successful sports students, the institution offers sports quota admission, food and free sports equipment. The campus has two separate gyms for boys and girls and experienced and trained teachers help the students to improve their fitness. The college has a well- equipped yoga hall.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10305615

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Automation was done in the college library which is used to search online books. The students and staff identify cards are issued with bar code facility for easy accession in the library. A vast area is available in the library as reading room. Girl students are provided with a separate session in the reading room. Huge number of books, e- books, journals, magazines and daily newspapers are available to enhance the knowledge of the stake holders. In Library separate section is available with computers with internet facility and INFLEBNET facility for e- accession.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

14400

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

144

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Administrative Block, which consists of administrative office, Principal's Chamber, College Society, IQAC/NAAC office and NSS Centre, equipped with internet enabled system. The institution has 125 computers that run on a variety of operating systems ie. Windows 10. All departments are equipped with internet-enabled systems, making it easier for faculty to prepare for teaching in the ICT mode. In addition to all other particular supplies, a portable projector and screen are available to carry out ICT mode of teaching wherever on campus if necessary. The library is inflebnet accessible, fully digital, and has automation system for online book search and student inbound and outbound travel. It is equipped with automated e-governance. Smart Class Room is equipped with interactive board with 1 instructor systems, screens and audio systems with AC provision.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

125

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8305603

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library offers printing, scanning, and photocopying services. The laboratory is well maintained. Damaged devices are repaired or scrapped annually, and new devices purchased as and when needed. Electrical connections and points are regularly checked and changed. The playground is well maintained. Damaged devices are replaced with new devices and are properly maintained after stock verification. Auditorium and Seminar hall audio visual equipments are regularly maintained. A medical officer available at any time in case of an emergency. First aid kits and fire extinguishers are stored in strategic locations. For hygiene purposes, RO Water facility is available and water tanks are cleaned regularly. The entire campus is monitored by CCTV and is maintained annually. On campus Wi-Fi is well maintained. EB connections and generator systems are available for the effective functioning of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

80

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

110

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students play an important role in the development of the college. The institution assists the students' representation and commitment in various colleges and in extracurricular activities that is

obvious through the programmes every year. The students actively participate in seminars, hands-on-training, inter & Intra collegiate competitions, seminars, conferences, workshops, webinars, forum activities such as NAAC, NSS, YRC, RRC, club activities such as Anti-ragging, Sexual Harassment, Drugs eradication and cultural activities. Meetings of these cells are conducted along with the student representative and their suggestions are taken for consideration. The committee members' names are displayed in the college website also. The students involved in committees conducted various awareness programmes on cleanliness, world environmental day, plantation drives and National Integration camp. Students play a significant role as volunteers in inter-collegiate events for registration, certificate writing process, hospitality in food services, compering at various seminars, conferences, programmes etc. They help us in analyzing feedbacks of alumni meet and make arrangements for conducting traditional festival celebration etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, our College has an alumni association named as Old Boys Association which is registered in the year 2007 with 40 members. The association was registered with 10 executive members. Every year on 30th July the committee is renewed and the report has been sent to the register office for renewal. The alumni network of our college is one of the biggest sources of placement opportunities to the students. Alumni can help the students get placed at their respective organizations. Our alumni from the college arranged a resource person from Eco-Femme. The alumni of the Institution contribute certain provisions such as Cash Prize Award to university toppers, Bureau etc to the respective departments.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Visionof our College is to emerge a world class academia in dynamic equilibrium with its social, ecological and economic environment, striving continuously for excellence in educational service to all sections of the society including minority and underprivileged sections and The Missionof our college isproviding higher education to the rural people in and around Ilayangudi especially the marginalized people of the locality.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/17AlEhHOZz_u DwLGZp4HIkF_ulOiYzUKn/view?usp=drive_link
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is evident from the decentralised and participative management practice of the college. The success of the institution functioning is the result of the combined efforts of management and staff. The management has a good administrative setup such as president, secretary and members with Principal as an ex-official member. The management fills the vacancy by following the norms of the university. The appointment is done by forming a separate committee including subject experts from outside, head of the department and university nominee. The appointment of non teaching staff is through management. The college has separate staff council system which includes all heads of the departments. Many committees like Ant ragging, Discipline, have been framed by the principal to execute the activities of the college appropriately and efficiently. Principal along with the staff involved in the process of decision making and its implementation of all the activities. The issues relating to students and other official work decisions will be taken by the council. By promoting the culture of decentralisation, the management endeavours independence to the college in all sectors of decision making.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/17AlEhHOZz_u DwLGZp4HIkF_ulOiYzUKn/view?usp=drive_link
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: The College is affiliated to Alagappa University. The syllabus is revised by the University once in three years. Some of our staff members occupy the position of chair person and member in Board Of Studies in our University. Teaching and

Learning: Since most of the classes are equipped with LCD and internet facility, experiments are displayed to them that are available in the social media. The college has three computer labs with ICT facilities. Examination and Evaluation: University instructs the affiliating colleges to follow the following mechanism for internal assessment. Research and Development:Staff members have guide ship in various universities for guiding Ph.D. degree. Library, ICT and PhysicalInfrastructure / Instrumentation:Three separate computer labs are available in the college,Huge number of books, e-books, journals, magazines and daily newspapers are available,More than 15 class rooms are equipped with LCD facility,An air conditioned auditorium with a LCD projector facility and open auditorium is also available. Admission of Students: Admission to the first year for the UG and PG degree courses are done by online method as per the government norms.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Effective leadership is evident from the decentralised and participative management practice of the college. The success of the institution functioning is the result of the combined efforts of management and staff. The management has a good administrative setup such as president, secretary and members with Principal as an ex-official member. The management fills the vacancy by following the norms of the university. The appointment is done by forming a separate committee including subject experts from outside, head of the department and university nominee. The appointment of non teaching staff is through management. The college has separate staff council system which includes all heads of the departments. Many committees like Ant ragging, Discipline, have been framed by the principal to execute the activities of the college appropriately and efficiently. Principal along with the staff involved in the process of decision making and its implementation of all the activities. The issues relating to students and other official work decisions will be taken by the council. By promoting the culture of decentralisation, the management endeavours independence to the

college in all sectors of decision making.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://drive.google.com/file/d/1kJ11-Do7LWwNYy_jVFJa1vj_ypTKZh36/view?usp=drive_link
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management of the college keep an eye on the wellbeing of teaching and non-teaching staff for the effective functioning of the college. In line with this, the given welfare measures have been executed. Keeping in view the future safety of the staff, the Management contributes specific fund for attending seminars / conferences / workshops / FDP / orientation program / refresher course / short term courses, reimbursement of claim for attending conference / FDP / workshop / orientation program / refresher courses. Interest free festival advance repayable in 10 months, interest free loans to self financing and ministerial staff through staff welfare fund. Medical and maternity leave is being given to the needy staff members. Canteen facility is available with healthy food.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of teaching and non-teaching ensures the performance of the college for the academic year through students feedback

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Finance is handled by the college office. Our Institution conducts internal and external financial audits every year to ensure financial compliance. External audit was conducted once in every year by the auditor. Every year budget for both academic and non-academic activity has to be prepared by the Management taking principal concurrence. It includes recurring as well as nonrecurring expenditures for salary grants, transport, sports events, hostel,

canteen, library, labs, computers, electricity, stationery, lab-equipment, maintenance and other development expenses. Expenses mentioned in the budget will be made after getting approval from the management. Financial statement is prepared for the aided fund every year and it is sent to Joint Director of collegiate education. Based on the statement report a team of members from the Joint director office verify the office records, cashbook, ledger, fee receipts, tuition fee receipts and daily fee collection receipt. For self finance fund, audit is done every year by external auditor. The statement of income and expenditure, Budget, payment and receipt are published in college annual report. College management committee members approach prominent philanthropists and invite them to the college and brief them about the social responsibility of the institution and seek college building fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

70000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution is Government Aided institution. The source of fund is categorised as aided fund and self finance fund. In order to utilise the fund effectively budget will be allocated for academic and non-academic activities. Financial statement is prepared for the aided fund every year and it is sent to Joint Director of collegiate

education. Based on the statement report a team of members from the Joint director office verify the office records, cashbook, ledger, fee receipts, tuition fee receipts and daily fee collection receipt. For self finance fund, audit is done every year by external auditor. The statement of income and expenditure, Budget, payment and receipt are published in college annual report. College management committee members approach prominent philanthropists and invite them to the college and brief them about the social responsibility of the institution and seek college building fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the policy making and implementing unit of our college. It attempts for promoting the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It evaluates and proposes the parameters of quality education. Significant improvements in quality have been made by initiating the programmes such as Initial steps to introduce PG and Research programme in Department of Tamil, Organised many programmes for the interest of students, teaching and non-teaching fraternity with the financial assistance from the Management. Due to IQAC initiations, remarkable improvements in the students enrolment in swayam online course, replacement of outdated lab equipment, purchase of new book to library and increase in the number of participation in conferences and seminars, publication in peer reviewed journals and Ph.D registration of staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Activities and support from the Parent – Teacher Association (at least three)

Under Parent Teacher Associations, 16 staff members are appointed and their salary is distributed through the association fund.

2. Skill Development Programme

IQAC provides skill development programme to the final year students to promote multidimensional abilities to enhance their employability skills. It was assessed by the staff in between and at the end of the programme. As a good initiative of IQAC, students were actively participated in the programme. This method has evolved into successful review methodology for the improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For safety and security of girls, college bus is arranged. Theses buses play to the remote villages to bring girls Students College at nominal fees. Women's hostel facilities are available. CCTV is installed in the campus. Women faculties are appointed as deputy warden and counselors for girls to look their grievances. For taking care of sexual harassment complaints, sexual harassment cell is present in our college. The girls' students were given training in tailoring, embroidering, and jarthosi skills from 2009. In driving while learning scheme and girls students are permitted during college hours to learn two wheelers and four wheelers driving separately. Every year samathuva pongal festival and international women's day is celebrated by the girl. Girls are supplied with iron and deforming tablets by the health officials. Separate gym facilities are available for boys and girls. In sports separate facilities like hand ball table tennis; ball badminton, chess, carom etc. are provided for girls. Separate canteen facilities are available for girls and boys.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1B8jtj9rsIZ2sjqoVWkJPrIdA1b9PwKXk/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To manage drains and dispose solid waste, pipelines were laid underground and connected to two unused deep wells. Napkin incinerators were fit to dispose napkin. There is no scope for hazardous things in the campus,. E-waste is cleared properly. The department of che3mistry and zoology are handling only UG courses, by usage of hazardous chemicals and radioactive waste are impracticable. Since, the college is situated in the most backward and rural area the solid and liquid waste is managed hazardously. The quantity of e-waste is limited and disposed easily thorough panchayath. The institution does not have medical sciences programming, there is no possibility of using biomedical waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**

3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File]
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File]

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution takes tremendous efforts in providing an Inclusive environment. A harmony is maintained through cultural, regional, linguistic, communal socio-economic and other various Programmes Cultural and regional fervour are imparted to students by celebrating Samathuva Pongal, Women's' Day. In Republic Day and Independence Day, philanthropist and social activists have been invited to hoist the national flag and Republic Day and Independence Day address was given by newly appointed teaching faculty in order to avoid junior senior discrimination among the teaching fraternity. In both days, morning breakfast was distributed to staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the staff and students to the constitutional obligations about values, rights, duties and responsibilities of the citizens which enable us to create a responsible citizen. National Yoga day was celebrated in our college campus. Students' actively participated to improve the health. Independence Day is celebrated on 15th August and Republic Day is celebrated on 26th January every year by highlighting the importance of Indian constitution. Celebration of these festivals commemorates

the sacrifices of our freedom fighters who laid down their lives for freedom of our country. National consumer rights day was celebrated to highlight the importance of consumer movements and make every consumer aware of their rights and responsibilities. Election Awareness Day was conducted and the constitutional knowledge is imparted through this. Our NSS students volunteered in election booth.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	https://drive.google.com/file/d/1fBU4hQcvwnDZROkzenOMm4u9mCmpo5fG/view?usp=drive_link

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has the practice of regularly observing events and festivals of national and international importance. International

yoga day, international women's day, Independence Day, republic day is a few to mention. The NSS program officers were instructed to plan and celebrate theses functions. The dates and few of the program organized during the year 2022-2023 are enclosed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Driving is taught to interested students. Driving is taught by external driving school experts in collaboration with these driving schools, help the students to get driving license at very low cost. So far nearly 896 students got driving license from the government through our college. In order to improve the reading habits and enhance the knowledge of our students' daily English newspaper is supplied to the students at very low cost. Famous newspaper agents are asked to deliver the English newspaper at very reasonable price. Every day, one student is being asked on to the stage to read newspaper loudly for first five minutes by class teacher in first hour in order to exterminate their stage fear.**

2. **Tailoring is being taught to the girls in our college for the past five years. Tailoring the taught during break hours and lunch break time by the professionals from outside. Embroidery is also taught to them for designing the cloth. To achieve the mission of the institution of providing higher education to the rural people in and around Ilayangudi, especially the marginalized people of this locality, college staff form four groups and meet the various schools students in Ilayangudi and Paramakudi**

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	https://drive.google.com/file/d/1dQrm8ZLQ8zineWtRLbqSsDerF2bGesTx/view?usp=drive_link

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Many activities are implemented based on the strategic plan of our college. In the beginning of the year a plan of action for the year is set up. Based on the plan the college moves towards its goal. Since our college is situated in rural area, in order to meet out our vision of giving education to rural backward area college bus is operated to remote area of nearby villages. Almost one third of the student's strength is occupied by girls, so in order to ensure their security the college gate is closed during working day. In order to enhance the day to day knowledge and to improve reading habit, the students are provided with daily English news paper. Tailoring is being taught to the girls for their self employment after their completing the course. Driving of four wheeler is taught to those who are interested. Students are motivated to participate in seminars, workshops and cultural activities conducted by the nearby colleges with their caretakers. Periodic class tests were conducted to students to ensure their degree. In order to develop the skills of the rural students the institution is conducting Life Skill Development Program to all students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Alagappa University. The syllabus is revised by the University once in three years. Some of our senior staff members play the role of chair person and member in Board of Studies in our University. The University revised its syllabus in the year 2022 . Head of the departments share the syllabus among the staff members after their consent. Every month he will discuss with the staff and students about the completion of the syllabus. He also monitors the class test and internal test conducted in the department and the outcome. There are ample numbers of well-furnished classrooms with proper ventilation. The Laboratories are equipped with modern amenities. There are ICT classrooms for further embellishment. IQAC defines the Calendar includes Commencement of Academic year, Numberof teaching days, Schedule of Continuous Internal Assessment, list of staff, Important events & Festivals, Department activities, Webinars, Virtual Conferences, etc. Based on the Handbook, all the subjects of respective disciplines are planned for teaching and learning processes. The institution strictly follows 90 working days per semester as per the University norms. Continuous Internal Assessment (CIA) dates are mentioned in the Calendar, and the syllabus completion of respective CIA is compulsory.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

To maintain the quality of teaching-learning process, college prepares academic calendar for two semesters (Odd & Even) of 180 days duration. All the faculty members prepare their lesson plan based on it. Teaching, learning and evaluation schedules are planned and organized through the following mechanisms such as Planning of test dates at the starting of each semester and

dissemination of such information to the students through Head of the Departments and counsellors promptly. Declaring of test dates in the calendar; teacher-made classroom tests are given after the completion of each unit. This practice enables the teachers to let the students be clear in the completed syllabus and helps the students to prepare for the tests. The Academic Calendar includes the details of activities of the year is given to the students during the beginning of each academic year such as examination schedule, list of holidays, Theory and Practical Sessions are also provided in it. With the schedules of various activities, the Teaching plan and content delivery is prepared for each semester. Moreover, Class tests, Internal Assessment and Model examinations are planned accordingly. Internals of students helps to allot their marks based on the parameters like Attendance, Assignments and Seminars.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

69

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A. GENDER:

An effective mode of training is being given to students in tailoring, embroidering, ari and handicraft skills for the empowerment of women students. Along with EDP Cell, the IQAC organizes EDP stalls as a means of promoting women students' Entrepreneurial aspiration.

B. ENVIRONMENT AND SUSTAINABILITY:

To make environment sustainability, as part of the course curriculum, Alagappa University has put Environmental Studies paper mandatorily to all UG students. Green Auditing is conducted to sensitize the students on green campus. The Departments of Chemistry, Botony has initiated Herbal medicinal Plants for students with the use of Agricultural Wastes and also to know the importance of medicinal plants which motivates the rural students to take up the cultivation of plants.

C. HUMAN VALUES:

The college focuses on inculcating certain significant traditional and heritage values within students. Thereby, integrates the practices of traditional attire, regular prayer at Mosque located inside the college campus, and celebrating all other religious festivals like Samathuva Pongal, Ramzan, Christmas etc. and also students have Value education paper as a part of Alagappa University Courses.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://forms.gle/vQJXnup9haXUsDTS9
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

711

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

710

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse in terms of their level and pace of comprehensibility. Advanced and slow learners were categorised through their performance in the class and internal assessment. The institution use monitoring and mentoring

(Counsellors) to keep track of slow learners' progress. During lunch break and after office hours, special classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the slow learners to improve subject knowledge and helps them to catch up their unattended classes. Course teachers prepared both Tamil and English version of simple and standard lecture notes/course materials especially to the struggling learners.

Advanced learners are encouraged to participate and present papers in various seminars/ conferences/ workshops/inter college competitions. Training and Placement Cell periodically conducts soft skill programmes, mock interview by inviting experts from various private sector industries and provides training in interview skills and communication skills. Coaching is also given in Skill Development Programme like Communicative English, Aptitude and Placement. And they are encouraged to enrol in MOOC Courses – Swayam. Meritorious students were awarded with cash prizes and medals in annual day function.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2216	93

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our College puts continuous and cognisant efforts to enable the students to realize their potential in the society. Some of the experiential learning methods are employed by the college in this process. The EDP Cell provides the great path for innovative

thinkers to take forward their entrepreneurial ideas. The Research Cell regularly helps the advanced students to conduct independent research in various methods like data collection, and social outreach. Field trips to Tea factories, Fisheries, Keeladi Archaeological Site and Museum, Dr. APJ Abdul Kalam Memorial, Palm Sugar Candy Factory etc. are organized to promote grass root understanding of concepts. The students are encouraged to participate in various academic and co-curricular activities within and outside the college. The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning. Project work is assigned in all practical subjects to encourage teamwork and participative learning. Students are given individual projects and class assignments, focusing on self-study and independent learning. As and when, Students are given projects/assignments to find creative solutions to the real-world problems and challenges of organizations they will work with. It helps to boost up their problem solving abilities, reflective and rational thinking.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For every class, counsellors are appointed by the head of the department at the beginning of the academic year. The duties of the counsellor are to monitor each and every student attendance, and examination performance. The irregular students are noted and they are brought to the notice of the head of the department and warned them. The long absentees' students are noted by the counsellor and they are inquired about their irregularity. If there is any issue that will be brought to the notice of the principal and their issues are solved if possible with the concurrence of their parents. Students' examination result is monitored in every semester and their performance is informed to their parents. Slow learners are identified and they are given counselling and many remedial tests were conducted for easy cracking of the exams. The duty of the counsellor is also motivating the fast learners and medium learners, conducting seminars, taking the students to the nearby colleges to

participate workshop, conferences, seminars etc. The institution conducts three internal tests for each semester for award of internal marks. The outcome of the internal test marks are analysed by the counsellor.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

51

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college provides information regarding the assessment and evaluation process of students. Internal Exams are conducted to evaluate student performance of theory and practical. Hence, the institute conducts regular unit tests in classes, Internal Assessment tests, Model exams are conducted for each semester. Internal Assessment test is conducted for 25 marks as per the norms of Alagappa University with formal question paper and then the evaluation is done. The internal 25 marks is splitted into 15 for internal examinations, 5 marks are allotted for Assignment and 5 marks are allotted for seminar. It is conducted for 2 times in each semester and the respective average marks are taken as the Internal Assessment Marks of particular subject for the

semester, along with the secured marks in the university examinations. The institution provides sufficient papers to all the departments for three internals. The performance of the students is displayed on the Notice board and communicated to the parents. Personal guidance is given by the counsellors to the poor performing the students after their assessment. Due to internal assessment and regular monitoring mechanism, the interest of the student towards learning and the class's attendance has been also increased.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The college adheres strictly the guidelines and norms issued by the Alagappa University. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. The marks obtained by the students in internal assessment tests are informed to the students and their parents through counsellors. The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. If any discrepancies are reported by the students, then they are resolved by the faculty immediately. An academic calendar is provided to all the staff and students relating to the working days, day order, etc. The HODs conduct department level meetings and reminded of the duties of the staff of the departments concerned. Periodical meetings in the departments help to monitor and evaluate the subject handling and completion, conducting tests and the like. Absentees are watched, advised by the counsellors. Each semester two tests are conducted, one at department level and another at University exam pattern which is centralized. The papers are valued and the marks statements are submitted to the office on or before the date stipulated.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcome Based Education (OBE) is a student-centered learning method implemented since 2020 which gives importance to what students attain after completion of the programmes. The outcome based education has been revised in 2022 focusing on students interest. The teacher and the student should have clear understanding of the objectives of the programme at each stage of the student progression.The Programme Outcomes are derived from the University syllabus to attain Vision and Mission of the College.Course Outcomes are prepared on the basis of how student is expected to gain, and apply the knowledge gained at the end of a particular course.

The derived POs and PSOs are approved by all the Staff Members.

Mechanism of Communication:

POs and PSOs are disseminated to students through class counselor. Hence, the students are also made aware of the importance of the same through Tutorial Meetings.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting.Course teacher communicate the objectives and importance to the students at the beginning of every semester.The college organizes programmes by inviting experts to inspire the students to focus on the outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Dr. ZHC offers undergraduate and Post Graduate programmes in arts, science, and Commerce through its affiliated institution. The institute adhered to the curriculum created by the Affiliated

University for these programmes and courses. The institution evaluates the programme and course outcomes, and then informs the students formally through class counsellors and postings on the departmental notice board. After measuring students' accomplishment of course outcomes, it was found that both their academic aptitude and their passing rate are steadily improving. Even yet, we tried to act in accordance with the advice we received from all of the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

696

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/vQJXnup9haXUsDTS9

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

100000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

The institution has created an eco-friendly ambience for Research and Innovation through various initiatives such as Research Cell, Entrepreneurship development cell, Herbal garden and the like. The campus is plastic free and the office of the college is paperless. Through NSS Units, the students of the college are encouraged to use cloth bags especially MANJAPAI to avoid plastic consumption. The students use more eco-friendly utensils such as bags, water bottles, Tiffin box to popularize this practice. These practices aim at developing a clean and green campus. The Departments Botany IS carrying on successfully eco-friendly like Herbal Plants for students to know the importance of medicinal plants which motivates the rural students to take up the cultivation of plants.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to enhance socially bounded activities the college organizes a number of extension activities to sensitize the

students towards community needs. Our College participates in various extension activities with a dual objective of moulding the students to face various social issues and also contribute to strengthen their community participation. The college runs an effectively four units of NSS, two units of NCC, and YRC, RRC and the like. Through RRC, YRC and NSS forums, the college undertakes various extension activities in the nearby villages. The college service forums take part in various initiatives like Awareness about Consumers' rights and duties to the students, organizing camps, Swatch Bharat initiatives, blood donation camps, awareness programmes on Dengue, Corona Virus, Road Awareness program etc. Our students wholeheartedly participate in blood donation events organized in the college every year. Events like World Consumers Rights Day, International Yoga Day, and participation of the students who take up activities in collaboration with other agencies/NGOs to spread awareness. All these activities rendered progressive effect on the students and it improved student's social commitments, leadership qualities and self-confidence.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/10dJqndvfoYaL472UK6AHYa7K0uaCIlzg/edit?usp=drive_link&ouid=109809145905598419204&rtpof=true&sd=true
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

7823

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has enough infrastructures. Nearly 55 well spaced ventilated class rooms are available with basic infra to cater the needs of the students. More than 20 class rooms are equipped with LCD facility. A smart class room is available for conducting students' seminars. An open auditorium with a capacity of 2000 students is available for conducting college functions. The campus has small AC auditorium with a capacity of 300 students for conferences, workshops and seminars. All the building equipped with ramp facility for physically challenged students. Generator facility is available to avoid the interruption of class room teaching during power failure. Separate rooms are available for teaching Tailoring class for the female students.

All the science courses are provided with separate laboratory facility. Department of English has a "Language Lab" that has been used to train the students in spoken English. Computers labs are equipped with updated software and internet facility. Commerce Department has COP lab and research lab. Three separate computer labs are available. Biometric attendance mechanism is launched for staff. CCTV cameras are fixed in the campus. Separate canteen facility is available for boys and girls.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and games are the important part of the curriculum. One of the important aspects of the students is fitness. In order to develop their physical fitness the College facilitates the following sports for the students. All sports activities are supervised by the Sports Department. Considering the large number of girl student inputs two more women physical instructors and one male instructor were appointed by the college in addition to one physical director. The facility includes a 7 track 400-meter athletic field, 10 metre long rope, courts for sports such as volleyball, basket ball, kho kho, kabbadi, throw ball, shuttlecock and an extensive playground with indoor games such as badminton, carom, chess, and table tennis. For successful sports students, the institution offers sports quota admission, food and free sports equipment. The campus has two separate gyms for boys and girls and experienced and trained teachers help the students to improve their fitness. The college has a well- equipped yoga hall.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10305615

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Automation was done in the college library which is used to search online books. The students and staff identify cards are issued with bar code facility for easy accession in the library. A vast area is available in the library as reading room. Girl students are provided with a separate session in the reading room. Huge number of books, e- books, journals, magazines and daily newspapers are available to enhance the knowledge of the stake holders. In Library separate section is available with computers with internet facility and INFLEBNET facility for e-accession.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://nlist.inflibnet.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

14400

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

144

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Administrative Block, which consists of administrative office, Principal's Chamber, College Society, IQAC/NAAC office and NSS Centre, equipped with internet enabled system. The institution has 125 computers that run on a variety of operating systems ie. Windows 10. All departments are equipped with internet-enabled systems, making it easier for faculty to prepare for teaching in the ICT mode. In addition to all other particular supplies, a portable projector and screen are available to carry out ICT mode of teaching wherever on campus if necessary. The library is inflebnet accessible, fully digital, and has automation system for online book search and student inbound and outbound travel. It is equipped with automated e-governance. Smart Class Room is equipped with interactive board with 1 instructor systems, screens and audio systems with AC provision.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

125

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8305603

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library offers printing, scanning, and photocopying services. The laboratory is well maintained. Damaged devices are repaired or scrapped annually, and new devices purchased as and when needed. Electrical connections and points are regularly checked and changed. The playground is well maintained. Damaged devices are replaced with new devices and are properly maintained after stock verification. Auditorium and Seminar hall audio visual equipments are regularly maintained. A medical officer available at any time in case of an emergency. First aid kits and fire extinguishers are stored in strategic locations. For hygiene purposes, RO Water facility is available and water tanks are cleaned regularly. The entire campus is monitored by CCTV and is maintained annually. On campus Wi-Fi is well maintained. EB connections and generator systems are available for the effective functioning of the college.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

65

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File]
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	[View File]
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

80

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

110

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students play an important role in the development of the college. The institution assists the students' representation and commitment in various colleges and in extracurricular activities

that is obvious through the programmes every year. The students actively participate in seminars, hands-on-training, inter & Intra collegiate competitions, seminars, conferences, workshops, webinars, forum activities such as NAAC, NSS, YRC, RRC, club activities such as Anti-ragging, Sexual Harassment, Drugs eradication and cultural activities. Meetings of these cells are conducted along with the student representative and their suggestions are taken for consideration. The committee members' names are displayed in the college website also. The students involved in committees conducted various awareness programmes on cleanliness, world environmental day, plantation drives and National Integration camp. Students play a significant role as volunteers in inter-collegiate events for registration, certificate writing process, hospitality in food services, compering at various seminars, conferences, programmes etc. They help us in analyzing feedbacks of alumni meet and make arrangements for conducting traditional festival celebration etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, our College has an alumni association named as Old Boys Association which is registered in the year 2007 with 40 members. The association was registered with 10 executive members. Every year on 30th July the committee is renewed and the report has been sent to the register office for renewal. The alumni network of our college is one of the biggest sources of placement opportunities to the students. Alumni can help the students get placed at their respective organizations. Our alumni from the college arranged a resource person from Eco-Femme. The alumni of the Institution contribute certain provisions such as Cash Prize Award to university toppers, Bureau etc to the respective departments.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Visionof our College is to emerge a world class academia in dynamic equilibrium with its social, ecological and economic environment, striving continuously for excellence in educational service to all sections of the society including minority and underprivileged sections and The Missionof our college isproviding higher education to the rural people in and around Ilayangudi especially the marginalized people of the locality.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/17AlEhHOZz_uDwLGZp4HIkF_ulOiYzUKn/view?usp=drive_link
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is evident from the decentralised and participative management practice of the college. The success of the institution functioning is the result of the combined efforts of management and staff. The management has a good administrative setup such as president, secretary and members with Principal as an ex-official member. The management fills the vacancy by following the norms of the university. The appointment is done by forming a separate committee including subject experts from outside, head of the department and university nominee. The appointment of non teaching staff is through management. The college has separate staff council system which includes all heads of the departments. Many committees like Ant ragging, Discipline, have been framed by the principal to execute the activities of the college appropriately and efficiently. Principal along with the staff involved in the process of decision making and its implementation of all the activities. The issues relating to students and other official work decisions will be taken by the council. By promoting the culture of decentralisation, the management endeavours independence to the college in all sectors of decision making.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/17AlEhHOZz_uDwLGZp4HIkF_ulOiYzUKn/view?usp=drive_link
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: The College is affiliated to Alagappa

University. The syllabus is revised by the University once in three years. Some of our staff members occupy the position of chair person and member in Board Of Studies in our University. Teaching and Learning: Since most of the classes are equipped with LCD and internet facility, experiments are displayed to them that are available in the social media. The college has three computer labs with ICT facilities. Examination and Evaluation: University instructs the affiliating colleges to follow the following mechanism for internal assessment. Research and Development:Staff members have guide ship in various universities for guiding Ph.D. degree. Library, ICT and PhysicalInfrastructure / Instrumentation:Three separate computer labs are available in the college,Huge number of books, e-books, journals, magazines and daily newspapers are available,More than 15 class rooms are equipped with LCD facility,An air conditioned auditorium with a LCD projector facility and open auditorium is also available. Admission of Students: Admission to the first year for the UG and PG degree courses are done by online method as per the government norms.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Effective leadership is evident from the decentralised and participative management practice of the college. The success of the institution functioning is the result of the combined efforts of management and staff. The management has a good administrative setup such as president, secretary and members with Principal as an ex-official member. The management fills the vacancy by following the norms of the university. The appointment is done by forming a separate committee including subject experts from outside, head of the department and university nominee. The appointment of non teaching staff is through management. The college has separate staff council system which includes all heads of the departments. Many committees like Ant ragging, Discipline, have been framed by the principal to execute the activities of the college appropriately and efficiently.

Principal along with the staff involved in the process of decision making and its implementation of all the activities. The issues relating to students and other official work decisions will be taken by the council. By promoting the culture of decentralisation, the management endeavours independence to the college in all sectors of decision making.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://drive.google.com/file/d/1kJ11-Do7LWwNYy_jVFJalvj_ypTKZh36/view?usp=drive_link
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **B. Any 3 of the above** |

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management of the college keep an eye on the wellbeing of teaching and non-teaching staff for the effective functioning of the college. In line with this, the given welfare measures have been executed. Keeping in view the future safety of the staff, the Management contributes specific fund for attending seminars / conferences / workshops / FDP / orientation program / refresher course / short term courses, reimbursement of claim for attending

conference / FDP / workshop / orientation program / refresher courses. Interest free festival advance repayable in 10 months, interest free loans to self financing and ministerial staff through staff welfare fund. Medical and maternity leave is being given to the needy staff members. Canteen facility is available with healthy food.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance of teaching and non-teaching ensures the performance of the college for the academic year through students feedback

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Finance is handled by the college office. Our Institution conducts internal and external financial audits every year to ensure financial compliance. External audit was conducted once in every year by the auditor. Every year budget for both academic and non-academic activity has to be prepared by the Management taking principal concurrence. It includes recurring as well as nonrecurring expenditures for salary grants, transport, sports events, hostel, canteen, library, labs, computers, electricity, stationery, lab-equipment, maintenance and other development expenses. Expenses mentioned in the budget will be made after getting approval from the management. Financial statement is prepared for the aided fund every year and it is sent to Joint Director of collegiate education. Based on the statement report a team of members from the Joint director office verify the office records, cashbook, ledger, fee receipts, tuition fee receipts and daily fee collection receipt. For self finance fund, audit is done every year by external auditor. The statement of income and expenditure, Budget, payment and receipt are published in college annual report. College management committee members approach prominent philanthropists and invite them to the college and brief them about the social responsibility of the institution and seek college building fund.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

70000

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution is Government Aided institution. The source of fund is categorised as aided fund and self finance fund. In order to utilise the fund effectively budget will be allocated for academic and non-academic activities. Financial statement is prepared for the aided fund every year and it is sent to Joint Director of collegiate education. Based on the statement report a team of members from the Joint director office verify the office records, cashbook, ledger, fee receipts, tuition fee receipts and daily fee collection receipt. For self finance fund, audit is done every year by external auditor. The statement of income and expenditure, Budget, payment and receipt are published in college annual report. College management committee members approach prominent philanthropists and invite them to the college and brief them about the social responsibility of the institution and seek college building fund.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the policy making and implementing unit of our college. It attempts for promoting the college infrastructure and all support facilities to meet the standards of higher education

and growing need of students. It evaluates and proposes the parameters of quality education. Significant improvements in quality have been made by initiating the programmes such as Initial steps to introduce PG and Research programme in Department of Tamil, Organised many programmes for the interest of students, teaching and non-teaching fraternity with the financial assistance from the Management. Due to IQAC initiations, remarkable improvements in the students enrolment in swayam online course, replacement of outdated lab equipment, purchase of new book to library and increase in the number of participation in conferences and seminars, publication in peer reviewed journals and Ph.D registration of staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Activities and support from the Parent – Teacher Association (at least three)

Under Parent Teacher Associations, 16 staff members are appointed and their salary is distributed through the association fund.

2. Skill Development Programme

IQAC provides skill development programme to the final year students to promote multidimensional abilities to enhance their employability skills. It was assessed by the staff in between and at the end of the programme. As a good initiative of IQAC, students were actively participated in the programme. This method has evolved into successful review methodology for the improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For safety and security of girls, college bus is arranged. Theses buses play to the remote villages to bring girls Students College at nominal fees. Women's hostel facilities are available. CCTV is installed in the campus. Women faculties are appointed as deputy warden and counselors for girls to look their grievances. For taking care of sexual harassment complaints, sexual harassment cell is present in our college. The girls' students were given training in tailoring, embroidering, and jarthosi skills from 2009. In driving while learning scheme and girls students are permitted during college hours to learn two wheelers and four

wheelers driving separately. Every year samathuva pongal festival and international women's day is celebrated by the girl. Girls are supplied with iron and deforming tablets by the health officials. Separate gym facilities are available for boys and girls. In sports separate facilities like hand ball table tennis; ball badminton, chess, carom etc. are provided for girls. Separate canteen facilities are available for girls and boys.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1B8jtj9rsIZ2sjqoVWkJPrIdA1b9PwKXk/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To manage drains and dispose solid waste, pipelines were laid underground and connected to two unused deep wells. Napkin incinerators were fit to dispose napkin. There is no scope for hazardous things in the campus,. E-waste is cleared properly. The department of che3mistry and zoology are handling only UG courses, by usage of hazardous chemicals and radioactive waste are impracticable. Since, the college is situated in the most backward and rural area the solid and liquid waste is managed hazardously. The quantity of e-waste is limited and disposed easily thorough panchayath. The institution does not have medical

sciences programming, there is no possibility of using biomedical waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution takes tremendous efforts in providing an Inclusive environment. A harmony is maintained through cultural, regional, linguistic, communal socio-economic and other various Programmes Cultural and regional fervour are imparted to students by celebrating Samathuva Pongal, Women's' Day. In Republic Day and Independence Day, philanthropist and social activists have been invited to hoist the national flag and Republic Day and Independence Day address was given by newly appointed teaching faculty in order to avoid junior senior discrimination among the teaching fraternity. In both days, morning breakfast was distributed to staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the staff and students to the constitutional obligations about values, rights, duties and responsibilities of the citizens which enable us to create a responsible citizen. National Yoga day was celebrated in our college campus. Students' actively participated to improve the health. Independence Day is celebrated on 15th August and Republic Day is celebrated on 26th January every year by highlighting the importance of Indian constitution. Celebration of these festivals commemorates the sacrifices of our freedom fighters who laid down their lives for freedom of our country. National consumer rights day was celebrated to highlight the importance of consumer movements and make every consumer aware of their rights and responsibilities. Election Awareness Day was conducted and the constitutional knowledge is imparted through this. Our NSS students volunteered in election booth.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	https://drive.google.com/file/d/1fBU4hQcvwnDZROkzenOMm4u9mCmpo5fG/view?usp=drive_link

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has the practice of regularly observing events and festivals of national and international importance. International yoga day, international women's day, Independence Day, republic day is a few to mention. The NSS program officers were instructed to plan and celebrate theses functions. The dates and few of the program organized during the year 2022-2023 are enclosed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Driving is taught to interested students. Driving is taught by external driving school experts in collaboration with these driving schools, help the students to get driving license at very low cost. So far nearly 896 students got driving license from the government through our college. In order to improve the reading habits and enhance the knowledge of our students' daily English newspaper is supplied to the students at very low cost. Famous newspaper agents are asked to deliver the English newspaper at very reasonable price. Every day, one student is being asked on to the stage to read newspaper loudly for first five minutes by class teacher in first hour in order to exterminate their stage fear.**
2. **Tailoring is being taught to the girls in our college for the past five years. Tailoring the taught during break hours and lunch break time by the professionals from outside. Embroidery is also taught to them for designing the cloth. To achieve the mission of the institution of providing higher education to the rural people in and around Ilayangudi, especially the marginalized people of this locality, college staff form four groups and meet the various schools students in Ilayangudi and Paramakudi**

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	https://drive.google.com/file/d/1dQrm8ZLQ8zineWtRLbqSsDerF2bGesTx/view?usp=drive_link

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Many activities are implemented based on the strategic plan of our college. In the beginning of the year a plan of action for the year is set up. Based on the plan the college moves towards its goal. Since our college is situated in rural area, in order to meet out our vision of giving education to rural backward area college bus is operated to remote area of nearby villages. Almost one third of the student's strength is occupied by girls, so in order to ensure their security the college gate is closed during working day. In order to enhance the day to day knowledge and to improve reading habit, the students are provided with daily English news paper. Tailoring is being taught to the girls for their self employment after their completing the course. Driving of four wheeler is taught to those who are interested. Students are motivated to participate in seminars, workshops and cultural activities conducted by the nearby colleges with their caretakers. Periodic class tests were conducted to students to ensure their degree. In order to develop the skills of the rural students the institution is conducting Life Skill Development Program to all students.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Instruct the staff to conduct online classes during week end for the slow learners of UG and PG programs

2. Upload the study materials and lesson plan to the students through students' mobile app.

3. To instruct the college office to take efforts for online admission to the first year students as per the direction of government

4. To suggest the management to improve theonline attendance process

5. To request the management to construct additional rest rooms,

gym and recreation rooms for girls

6. To improve college website

7. To familiarize staff and students regarding online coaching
and learning

8. To introduce new courses

AQAR REPORT REVIEW

DR. ZAKIR HUSAIN COLLEGE

Aishe id :	**C-28533**
Submitted for :	**2022-2023**
Submitted Date :	**28/12/2023 04:33 PM**
Reference AQAR Link :	Click here
Over all Comments :	**As the AQAR has been re-submitted, the information provided in re-submitted AQAR shall be considered as final from your side and hereafter, no provision for changes shall be provided to HEI.**
Acceptance date :	**18/04/2024**

Review/Re-open History

SL NO	Comments by Officer	Review Date	Response of Institution
1	Kindly provide correct link for serial 3 i.e link of AQAR 2021-22	03/04/2024	According to your overall comments, we have hereby included AQAR 2021 - 2022 link for your kind perusal.
2	Dear Sir/Madam, 1) Kindly provide the supporting files and documents along with authentication by Head of the institution and seal of Institution wherever necessary. 2) Kindly ensure and provide the web links to directly access to the appropriate files and the data should be available wherever required. 3) Kindly ensure the provided documents are clearly scanned. 4) AQAR will not be accept until the institution answers all	01/02/2024	1. Direct access to college calendar - Web link 2. 2.3.2 Uploaded additional information for ICT tools 3. 2.4.1 List of faculty members with Principal Seal and Sign 4. 3.1.1.1 ICSSR Grants received - Convener and Principal seal and sign 5. 4.2.2 - e-sources subscription bill - Librarian and Principal seal and sign 6. 4.2.3.1 e-sources subscription bill - Librarian and Principal seal and sign 7. 4.2.4 Library

metrics, If no appropriate data is available, please mention NA or (0) Zero or NIL. Once AQAR is accepted further no changes can be made. Your AQAR is reopened for editing at your end, and resubmit the same within 15 days from the receipt of this clarification request. Regards

usage ration - Librarian and Principal seal and sign 8. Sports report with physical director and principal seal and sign 9. 5.4.1 Alumni Engagement - List attached with principal seal and sign