

- (ii) B.Com. Computer Applications  
Part I Arabic / Alternative subject  
Part II English  
Part III Computer papers with Commerce

- (iii) M.Sc. (Maths)  
(iv) M.A. (English)  
(v) M.Sc. (CS & IT)  
(vi) M.Sc. (Zoology)  
(vii) M.A. (Economics)  
(viii) M.Phil. in Commerce  
(ix) Ph.D. in Commerce  
(x) Ph.D. in Zoology  
(XI) M.Com (C.A)  
(XII) M.Phil (English)

### **FEE REGULATION**

1. The academic year consists of two semesters. The fees shall be paid in full for each semester.
2. The college fee for each semester (without fine) should be paid within five working days from the date of re-opening.
3. If a student fails to pay his/her fee on the day fixed for payment, a fine of Rs.1 per day will be levied. If the fee is not paid by the end of the month, the student's name shall be struck off the rolls. If re-admitted, he/she must in addition to the fees and fines due, pay admission fee of one rupee and incur loss of attendance for the days of his/her absence.
4. If a student leaves the college after admission at the end or middle of any term he/she shall be required to pay the fee in full for the whole academic year. He /she cannot claim remission of any portion of the fees.
5. Fee will be collected from 10 a.m. to 3 p.m. on all working days.
6. Students should get receipts for all payments made and keep them carefully for future reference.

## College Fees

Tuition Fees for B.A., B.Sc. / B.Com.	Nil
M.Com. per semester	375

<b>Special fees &amp; Other Fees</b>	<b>UG</b>	<b>PG</b>
	Rs.	Rs.
1. Library and Reading Room	30	30
2. Games Fee	100	100
3. Medical Inspection	5	--
4. College Calendar	10	10
5. Magazine	12	12
6. Examination & Stationery	50	50
7. College Union & other College Associations	6	6
8. Students Aid Fund	3	3
9. College Day	5	5
10. Audio - Visual Education	3	3
11. Community & Social Service	3	3
12. Campus Amenity Fees	12	12
13. Students Service Fees	5	5
14. HSC Mark Statement Verification Fee per mark sheet	50	-
15. Sports Affiliation Fees	30	30
16. N.S.S. Fee	10	10
17. Flag Day	5	5
18. Red Cross Society	20	20
19. Convocation	25 IIIyr	25 IIyr
20. Insurance	36	26
<b>Total</b>	420	365

### **LABORATORY FEES PER ANNUM**

<b>Subject</b>	<b>Major</b>	<b>Ancillary</b>
Chemistry	200	75
Zoology	150	75
Physics	150	75
Mathematics	---	75

## SCHOLARSHIPS

Various Scholarships sanctioned by the Director of Collegiate Education, Chennai are :

### **1. National Merit Scholarships Govt. of India Scheme**

A fixed number of National Scholarships are sanctioned to the students belonging to this State who are Pursuing their studies in 11<sup>th</sup>, 12<sup>th</sup>, Degree and professional Colleges. The selection of candidates is based on the S.S.L.C. 12<sup>th</sup> and UG results. The list of students is obtained based on the merit from the examining bodies. Students whose parents satisfy 'Means Test' are awarded scholarships every month, and those who do not satisfy are paid a prize amount of Rs. 100 and a Merit Certificate, provided they are not in receipt of any other Scholarship. The annual income should not exceed Rs. 2,00,000/- excluding a standard deduction of 30% or Rs. 1,80,000/-

### **2. State Scholarships to Children of School Teachers**

Children of school teachers are awarded Scholarships provided their parental income does not exceed Rs.2,00,000 excluding a standard deduction of 30% or Rs.10,000. Applications are invited through leading daily News Papers and the applications received are consolidated and a merit list is drawn up.

Fixed number of Scholarships alone are available for the award XI standard to the end of professional courses.

### **3. The Govt. Merit Scholarship schemes**

The Students who secure the 1<sup>st</sup> place in X std, Matriculation, A.I.S.C., C.B.S.E., are awarded this Scholarship, irrespective of parents income level from 9<sup>th</sup> std till a study in professional courses.

#### **4. Freedom Fighters Scholarship schemes**

Students whose parents have participated in the emancipation of India and have undergone three months imprisonment are eligible for the award of this Scholarship scheme besides fee concessions for their studies in the colleges and professional course of studies.

#### **5. Children of Defense Service personnel**

Children of Defense Service personnel and Ex-service men are awarded scholarships and fee concessions subject to certain terms and conditions.

#### **6. Children of Repatriates from Sri Lanka**

Children of Repatriates from Sri Lanka studying in colleges are awarded scholarships and fee concessions subject to certain terms and conditions.

#### **7. National loan scholarships**

This is a merit-cum-means based scholarship. The parental income should not exceed Rs.12,000 per annum. Applications are invited every year by notifications in leading dailies.

#### **8. Adhoc Merit Grant-Scheme**

An amount of Rs.300 is sanctioned to students belonging to S.C., S.T., and converted christians studying the first degree course after passing Higher Secondary Examination in the first attempt securing not less than 60 per cent of aggregate marks. There is no income limit for further renewal



## 9. State Collegiate Scholarships

Under this head, the following scholarships are sanctioned:

1. General 2. Post Graduate 3. Special for Languages (Tamil & English) 4. Special for Muslims 5. Special for widows 6. Special for Oriental learning 7. Special for Lady Wellington Training College, Chennai 8. Special in O.M.C. 9. Awards of Anglo Indian scholarships 10. Alhaj. B.S. Abdul Rahman Scholarship and 11. Dr. E.A. Siddique Scholarship.

Students who do not get any other scholarship and whose parental income is below Rs. 600 per annum can apply to any one of the eligible scholarships through their Principal. A sum of Rs. 270/- per annum will be sanctioned except for S. No. 6 for which Rs. 135/- will be sanctioned.

### HOSTEL

Girls Hostel has been functioning in our college since 2010. Students from villages and far of places find it convenient to stay over here. Hygienic atmosphere is kept inside the Hostel. Dividing system is followed amounts collected for stay in the Hostel. Study hours are maintained for the betterment of the students.

### ADMISSION AND WITHDRAWAL

#### ADMISSION

Application form for admission can be had on payment of Rs. 48 in person or Rs. 58 by M.O. for degree courses and Rs. 58 in person or Rs. 68 by M.O. for M.Com., which will not be refunded. If sent by Money Order, the name of the student, his address and the course for which admission is sought should be clearly written on the money order coupon. The Student seeking admission should produce the following

1. Transfer Certificate
2. Conduct Certificate from the Head of the Institution last attended
3. Pass Certificate of Higher Secondary Education
4. Community Certificate
5. Aadhaar Copy

## **WITHDRAWAL**

Any student who leaves the college without permission of the Principal before appearing for the University Examination will not be entitled to receive transfer certificate or certificate of character. But the Principal, exercising his discretionary powers may issue both in deserving cases.

A student who leaves the institution in the middle of a semester cannot claim refund of the term fee for the rest of the year as a matter of right.

N B: Application fees of any kind once paid in the college treasury in connection with admission will not be entertained

## **GENERAL DISCIPLINE**

Student should greet the Principal and the members of the staff when they meet them for the first time during the day. When member of any faculty or visitor enters the class room, all students should stand and greet them. They must not sit down until invited to do so. Likewise, students should keep standing when the visitor leaves the class room.

When attending a class or any meeting of the College Association or other gathering in the college, students are expected to be attentive and silent.

Students should wear clean, decent cloths and conform to the form of modesty.

Cleanliness of college buildings and surrounding are the personal responsibility of every student.

Students are required to spend their leisure hours in the reading room of the library. They shall not loiter on the veranda or within college campus or disturb classes at work.

Every student shall sit in the place assigned to him/her in the class room.

**Students should always wear their identity card with them on all working days.**

**Students should not bring mobile phones to the college.**

Whether on or off the premises, students are expected to conduct themselves in disciplined manner. They should be aware that such a disciplined behavior will bring credit to them, their college and their parents.

Every student must be in possession of the Identity Card during college hours and produce it on demand by any member of the staff.

No notice of any kind shall be circulated among or put upon the notice board without prior written permission of the Principal.

Under the educational rules of the Government the Principal has got powers to impose the following : fine, cancellation of attendance, withholding of term certificates, suspension and expulsion from the college.

### **ATTENDANCE AND LEAVE OF ABSENCE**

1. Day order system with five hours of work per day from 10 a.m. to 4 p.m. with one hour lunch break between 1 p.m. to 2 p.m. is followed. Six day time table will recycle with Friday and Saturday as holidays. However some Saturdays will be working days so as to reach the total of 90 working days per semester.
2. The first bell will be rung ten minutes before the beginning of the forenoon and afternoon session respectively and the second bell at the hour fixed for the beginning of the classes.
3. After the first bell of each session, students shall go to their classes and take their seats quietly.
4. Students shall attend the classes regularly and punctually on all working days.
5. Attendance will be marked at the beginning of each period. A student who is not in the class when attendance is taken shall be marked absent.

6. Certificate of attendance will be issued only to those students who have obtained 75% of the total attendance fixed for the course.
7. No student shall absent himself/herself from the college without prior permission. The application for leave, in case of sickness over three days, must be accompanied by medical certificate.
8. Absence without sanctioned leave will be considered as a serious violation of rules and severely dealt with.
9. Any student who absents herself/himself continuously for ten days without sanctioned leave will have her/his name struck off the rolls.
10. Leave for any particular period may be obtained from the member of the staff who engages the class for that period.
11. Absence for one period in any session will be counted as absence for half a day.
12. Application for leave should be made well in advance. In case of absence due to unforeseen circumstances, application for leave should be submitted as soon as possible and not later than the day of return to the college.
13. The leave letter should be submitted to the HOD in the prescribed form stating clearly the reason for absence. The application for leave must be countersigned by the parent / guardian and the counsellor concerned.
14. Leave will not be granted during the working hours for the purpose of meeting parents, guardians, relatives or friends.
15. 90% of attendance is essential for getting scholarship.

## **ISSUE OF CERTIFICATE**

Applications for certificates must be made in the prescribed form available in the college office.

N B: No certificate will be posted unless the necessary fee and self addressed, stamped envelope is sent together with the application.

### **Medical Examination**

A Student admitted in the college shall be required to undergo a medical examination during first term.

### **National Cadet Corps**

A senior Division company of NCC has been functioning since 1984. Every year 80 cadets are given army training to motivate them to join the Armed forces. The Girls division gives training to first, second and third year girl students.

### **National Service Scheme**

Rural development is of paramount importance now. With a view to involve the student community in rural service, the Government of India has introduced NSS. Regular service camps and special camps in the adopted villages are conducted.

### **COLLEGE LIBRARY**

1. The library is open to all the students and the members of the staff of the college.
2. The library is open from 9a.m. to 5 p.m. on all working days.
3. Silence shall be strictly observed in the library and its precincts.
4. Two books can be borrowed by a student at a time for a period of 14 days.

5. A borrower shall, on receiving the books examine it and report to the librarian of any damage found there in. If he/she fails to do so, he/she will be held responsible for any damage that may afterwards be detected.
6. The Borrower shall not write, damage, make any mark or underline in any book or map belonging to the library.
7. Loss of book shall be immediately reported to the librarian. Compensation for books lost or in anyway damaged must be paid according to the librarian's estimate of the value.
8. Members shall not sub-lend the books of the library to any other person.
9. Periodicals, Magazines, dictionaries and other books of reference of value shall not be lent out. However, the bound volume of periodicals shall be treated as back volumes.
10. Each book overdue will incur an overdue charge of 50 paise for a day if the book is kept beyond the period allowed.
11. Any infringement of the rules will forfeit the privilege of using the library.
12. The reading room will also remain open during the days and hours on which the library is kept open.
13. During the semester and summer holidays the library will function from 10a.m. to 1p.m. but will remain closed in May.
14. Books due on a holiday which is also a library holiday may be returned on next working day.

## **BOOK BANK**

The object of the scheme is to lend text books to poor and deserving students.

The book bank is a special section attached to main library. Books will be issued on loan to deserving students for one academic year. Current text books on all subjects are available on loan.

The application form for the book bank will be issued on the specific orders of the Principal. A nominal fee of Rs. 2/- will be charged for each form. Prescribed forms may be had from the library, on payment of the prescribed fee at the college counter and production of the receipt.

Books will be issued from 4 p.m. to 5 p.m. on all working days. 2 books will be issued to a student.

A student borrowing books from the book bank shall be fully responsible for their safe custody. The books should not be marked, written upon or damaged. In the event of any damage or loss he shall replace it with a new copy or pay such compensation which may be decided by the Principal. The borrowers are not allowed to sub lend the books.

All books on loan must be returned before the examinations. Hall ticket will be issued only on production of a clearance certificate from the librarian.

The librarian may recall any book at any time even if the normal period of loan has not expired. The Principal may exclude, at his discretion, the privilege of the book bank, from any borrower, for the infringement of the rules.

## **SPOKEN TUTORIAL**

In collaboration with IIT (m), online computer courses are made available to students free of cost.

## **GENERAL KNOWLEDGE CENTRE**

A General knowledge Centre is established in our college campus to promote general knowledge among students. As it is a quality-based centre, it is meant for the select few. The centre trains the members (students) in general knowledge, prepares them for competitive examinations etc. For this purpose, journals meant for updating general knowledge are subscribed. Guest lectures are also arranged. Ordinarily six meetings are arranged in a year.

### **Career Guidance Cell**

The Career Guidance cell operates for the welfare of the students on four objectives

1. Career opportunities
2. Promoting Communication skills
3. Enriching General knowledge
4. Personality development

### **Anti-Dowry Cell**

Dowry is a punishable offence. With a view to creating awareness against this all pervading vice, Anti-Dowry cell has been instituted.

## **ALUMNI ASSOCIATION**

The alumni retain its loyalty to their alma-mater. Former students provide intellectual, moral and financial support for the betterment of his institution.

## **PARENT TEACHERS ASSOCIATION**

The Parent Teachers association is actively involved in the development of the college.

## **THE ZAKIR**

The College magazine is published once in a year. It is a record of the various activities of the college during the academic year and contains articles, poems, sketches, drawings, cartoons and photographs of value and interest to students and teachers. Contribution from students should reach the Editor before the end of the even semester.

## **THE COLLEGE MOSQUE**

The mosque adjacent to the college campus provides ample opportunities to Muslim students to give vent to their spiritual feelings.

## **SKILL DEVELOPMENT TRAINING**

To increase the job opportunities to the outgoing students a Skill Development Training program is conducted for all the students to increase their skills in various aspects.



## FORUM PRESIDENT 2018-2019

1. The Principal is the patron of each Forum.
2. Every student shall be a member of the college forum representing his language under part I and optional subjects.
3. The patron shall nominate the Presidents of the forum for each academic year.

Department	Name of the Staff
<u>Department of Commerce</u> U.G. Commerce Forum P.G. Commerce Forum	Dr. S. Nasar Dr. S. Nazeer Khan
<u>Department of Economics</u> Planning Forum Economics Forum	Prof. Mr.S. Shamsudeen Prof. Mrs. S. M. Nargees Begum
<u>Department of Tamil</u> Tamil Forum	Prof. K. Abdul Rahim
<u>Department of English</u> English Literary Forum	Mr. K.P.M. Syed Yusuf - President Mr. J. Jeyabalan - Vice-President
<u>Department of Maths</u> Maths Forum	Dr. M. Rashith Muhammad - President Mr. P. Kumar - Vice-President
<u>Department of Physics</u> Physics Forum	Dr. K.A.Z. Syed Abuthahir
<u>Department of Chemistry</u> Prof. H.Abbas Ali Chemistry Association	Dr. R. Jeya Murugan
<u>Department of Zoology</u> Dr. Salim Ali Zoological Society Forum	Dr. M. Raffiq Hussain
<u>Department of Comp. Science</u> Computer Science Forum	Prof. U. Shaik Dawood
<u>Department of B.Com. Comp. Application</u> B.Com. Comp. Appl. Forum	Dr. S. Venkatesan

The respective Presidents of these Forums will select the secretaries on the basis of efficiency in the respective field.

The Committee of the Forums shall, with the prior approval of the President and the patron, arrange for meetings and other activities.

# ACADEMIC ALMANAC

*Praise be to Allah,  
the Cherisher  
and sustainer of the worlds,  
The Most Gracious,  
The Most Merciful,  
Owner of the Day  
of Judgement*



2019 - 2020

Hijri - Vikari 1440		<b>June - 2019</b>		VAIKASI- AANI-
		RAMALAN - SHAWWAL		
Date	Day	Day Order	Particulars	Working Days
1	Sat			
2	Sun			
3	Mon			
4	Tue			
5	Wed			
6	Thu			
7	Fri			
8	Sat			
9	Sun			
10	Mon			
11	Tue			
12	Wed			
13	Thu			
14	Fri			
15	Sat			
16	Sun			
17	Mon	1	College Reopens	1
18	Tue	2		2
19	Wed	3		3
20	Thu	4		4
21	Fri	-	Holiday	-
22	Sat	-	Holiday	-
23	Sun	5		5
24	Mon	6		6
25	Tue	1		7
26	Wed	2		8
27	Thu	3		9
28	Fri	-	Holiday	-
29	Sat	-	Holiday	-
30	Sun	4		10
			Total Working Days	10 Days

Hijri - Vikari 1440		July - 2019		AANI- AADI
		SHAWWAL-DHU-L QUIDA		
Date	Day	Day Order	Particulars	Working Days
1	Mon	5		11
2	Tue	6		12
3	Wed	1		13
4	Thu	2		14
5	Fri	-	Holiday	-
6	Sat	-	Holiday	-
7	Sun	3		15
8	Mon	4		16
9	Tue	5		17
10	Wed	6		18
11	Thu	1		19
12	Fri	-	Holiday	-
13	Sat	-	Holiday	-
14	Sun	2		20
15	Mon	3		21
16	Tue	4		22
17	Wed	5		23
18	Thu	6		24
19	Fri	-	Holiday	-
20	Sat	-	Holiday	-
21	Sun	1		25
22	Mon	2		26
23	Tue	3		27
24	Wed	4		28
25	Thu	5		29
26	Fri	-	Holiday	-
27	Sat	-	Holiday	-
28	Sun	6		30
29	Mon	1		31
30	Tue	2		32
31	Wed	3		33
			Total Working Days	10+23=33

Hijri - Vikari 1440		<b>August - 2019</b>		AADI- AAVANI
		DUL-QUIDA-DUL HAJ		
Date	Day	Day Order	Particulars	Working Days
1	Thu	4		34
2	Fri	-	Holiday	-
3	Sat	-	Holiday	-
4	Sun	5		35
5	Mon	6		36
6	Tue	1		37
7	Wed	2		38
8	Thu	3		39
9	Fri	-		-
10	Sat	-		-
11	Sun	-		-
12	Mon	-	Bakrid Holidays	-
13	Tue	-		-
14	Wed	4		40
15	Thu	-	Independence Day	-
16	Fri	-	Holiday	-
17	Sat	-	Holiday	-
18	Sun	5		41
19	Mon	6		42
20	Tue	1		43
21	Wed	2		44
22	Thu	3		45
23	Fri	-	Krishna Jeyanthi	-
24	Sat	-	Holiday	-
25	Sun	4		46
26	Mon	5		47
27	Tue	6		48
28	Wed	1		49
29	Thu	2		50
30	Fri	-	Holiday	-
31	Sat	-	Holiday	-
			Total Working Days	33+17=50

Hijri - Vikari 1440		<b>September - 2019</b>		AAVANI - PURATTASI
		DUL HAJ - MUHARAM		
Date	Day	Day Order	Particulars	Working Days
1	Sun	3		51
2	Mon	-	Vinayagar Chadurthi	-
3	Tue	4		52
4	Wed	5		53
5	Thu	6		54
6	Fri	-	Holiday	-
7	Sat	-	Holiday	-
8	Sun	1		55
9	Mon	2		56
10	Tue	-	Muharam	-
11	Wed	3		57
12	Thu	4		58
13	Fri	-	Holiday	-
14	Sat	-	Holiday	-
15	Sun	5		59
16	Mon	6		60
17	Tue	1		61
18	Wed	2		62
19	Thu	3		63
20	Fri	-	Holiday	-
21	Sat	-	Holiday	-
22	Sun	4		64
23	Mon	5		65
24	Tue	6		66
25	Wed	1		67
26	Thu	2		68
27	Fri	-	Holiday	-
28	Sat	-	Holiday	-
29	Sun	3		69
30	Mon	4		70
			Total Working Days	50+20=70

Hijri - Vikari 1440		<b>October - 2019</b>		PURATTASI - IYPPASI
		MUHARAM - SABAR		
Date	Day	Day Order	Particulars	Working Days
1	Tue	5		71
2	Wed	-	Gandhi Jeyanthi	-
3	Thu	6		72
4	Fri	-	Holiday	-
5	Sat	-	Holiday	-
6	Sun	1		73
7	Mon	-	Ayuthapooja	-
8	Tue	-	Vijayathasami	-
9	Wed	2		74
10	Thu	3		75
11	Fri	-	Holiday	-
12	Sat	-	Holiday	-
13	Sun	4		76
14	Mon	5		77
15	Tue	6		78
16	Wed	1		79
17	Thu	2		80
18	Fri	-	Holiday	-
19	Sat	-	Holiday	-
20	Sun	3		81
21	Mon	4		82
22	Tue	5		83
23	Wed	6		84
24	Thu	1		85
25	Fri	-	Holiday	-
26	Sat	-	Holiday	-
27	Sun	-	Diwali Holidays	-
28	Mon	-	Diwali Holidays	-
29	Tue	2		86
30	Wed	3		87
31	Thu	4		88
			Total Working Days	70+18=88

Hijri - Vikari 1440		<b>November - 2019</b>		IYPPASI - KARTHIGAI
		SABAR - RABIYUL AWWAL		
Date	Day	Day Order	Particulars	Working Days
1	Fri	-	Holiday	-
2	Sat	-	Holiday	-
3	Sun	5		89
4	Mon	6		90
5	Tue		Semester Holidays	-
6	Wed			-
7	Thu			-
8	Fri			-
9	Sat			-
10	Sun			-
11	Mon			-
12	Tue			-
13	Wed			-
14	Thu			-
15	Fri			-
16	Sat			-
17	Sun			-
18	Mon			-
19	Tue			-
20	Wed			-
21	Thu			-
22	Fri			-
23	Sat			-
24	Sun			-
25	Mon			-
26	Tue			-
27	Wed			-
28	Thu			-
29	Fri			-
30	Sat			-



Hijri - Vikari 1440		<b>December - 2019</b>		KARTHIGAI - MARGAZHI
		RABIYUL AWWAL - RABIUL AAKIR		
Date	Day	Day Order	Particulars	Working Days
1	Sun	-		-
2	Mon	-		-
3	Tue	-		-
4	Wed	-		-
5	Thu	1	College Reopens	1
6	Fri	-	Holiday	-
7	Sat	2		2
8	Sun	3		3
9	Mon	4		4
10	Tue	5		5
11	Wed	6		6
12	Thu	1		7
13	Fri	-	Holiday	-
14	Sat	-	Holiday	-
15	Sun	2		8
16	Mon	3		9
17	Tue	4		10
18	Wed	5		11
19	Thu	6		12
20	Fri	-	Holiday	-
21	Sat	-	Holiday	-
22	Sun	1		13
23	Mon	2		14
24	Tue	3		15
25	Wed	-	Christmas Holiday	-
26	Thu	4		16
27	Fri	-	Holiday	-
28	Sat	5		17
29	Sun	6		18
30	Mon	1		19
31	Tue	2		20
			Total Working Days	20

Hijri - Vikari 1440		<b>January - 2020</b>		VAIKASI - AANI
		RABIUL AAKIR - JAMMATHUL AAKIR		
Date	Day	Day Order	Particulars	Working Days
1	Wed	-	New Year Holiday	-
2	Thu	3		21
3	Fri	-	Holiday	-
4	Sat	-	Holiday	-
5	Sun	4		22
6	Mon	5		23
7	Tue	6		24
8	Wed	1		25
9	Thu	2		26
10	Fri	-	Holiday	-
11	Sat	3		27
12	Sun	4		28
13	Mon	5		29
14	Tue	-	Bogi Holiday	-
15	Wed	-	Pongal	-
16	Thu	-	Thiruvalluvar day	-
17	Fri	-	Holiday	-
18	Sat	-	Holiday	-
19	Sun	6		30
20	Mon	1		31
21	Tue	2		32
22	Wed	3		33
23	Thu	4		34
24	Fri	-	Holiday	-
25	Sat	5		35
26	Sun	-	Republic Day	-
27	Mon	6		36
28	Tue	1		37
29	Wed	2		38
30	Thu	3		39
31	Fri	-	Holiday	-
			Total Working Days	20+19=39



Hijri - Vikari 1440		March - 2020			MAASI - PANGUNI
		RAJAB - SABHAN			
Date	Day	Day Order	Particulars	Working Days	
1	Sun	2		62	
2	Mon	3		63	
3	Tue	4		64	
4	Wed	5		65	
5	Thu	6		66	
6	Fri	-	Holiday	-	
7	Sat	-	Holiday	-	
8	Sun	1		67	
9	Mon	2		68	
10	Tue	3		69	
11	Wed	4		70	
12	Thu	5		71	
13	Fri	-	Holiday	-	
14	Sat	-	Holiday	-	
15	Sun	6		72	
16	Mon	1		73	
17	Tue	2		74	
18	Wed	3		75	
19	Thu	4		76	
20	Fri	-	Holiday	-	
21	Sat	5		77	
22	Sun	6		78	
23	Mon	1		79	
24	Tue	2		80	
25	Wed	-	Holiday	-	
26	Thu	3		81	
27	Fri	-	Holiday	-	
28	Sat	-	Holiday	-	
29	Sun	4		82	
30	Mon	5		83	
31	Tue	6		84	
			Total Working Days	61+23=84	

Hijri - Vikari 1440		April - 2020		PANGUNI - CHITHIRAI
		SABHAN - RAMALAN		
Date	Day	Day Order	Particulars	Working Days
1	Wed	1		85
2	Thu	2		86
3	Fri	-	Holiday	-
4	Sat	-	Holiday	-
5	Sun	3		87
6	Mon	-	Mahaveer Jeyanthi	-
7	Tue	4		88
8	Wed	5		89
9	Thu	6		90
10	Fri		Semester Holidays	
11	Sat			
12	Sun			
13	Mon			
14	Tue			
15	Wed			
16	Thu			
17	Fri			
18	Sat			
19	Sun			
20	Mon			
21	Tue			
22	Wed			
23	Thu			
24	Fri			
25	Sat			
26	Sun			
27	Mon			
28	Tue			
29	Wed			
30	Thu			
			Total Working Days	84+6=90

- |   |   |  |
|---|---|--|
| 1. Name of the college with full Postal Address (Door No. Village, Taluk Dist)  | : | Dr. Zahir Husain College<br>Ilayangudi Post<br>Sivangani Dist<br>Tamil Madu Pin: 630 702                                   |
| 2. Name of the Educational Agency   | : | The Dr. Zahir Husain College   |
| 3. Name of the Trustees   | : | Society, Ilayangud<br>Pl. refer page No. 13  |
| 4. College telephone No with S.T.D. Code.No. Fax.No.E.Mail  | : | 265 252<br>04564 / 265 252<br><a href="mailto:drzhcily1970@yahoo.in">drzhcily1970@yahoo.in</a>                             |
| 5. Name of the Secretary Address and Telephone No.  | : | Haji V.M. jafarulla khan<br>11, Kader pitchai st,<br>Ilayangudi - Sivangani Diat<br>Ph. 265 252 (off)<br>Cell : 9443026519 |
| 6. Name of the Principal Telephone No   | : | Dr. A. Abbas Manthiri<br>M.Com.,M.Phil.,Ph.D<br>265 252 (off)<br>9842534040  |
| 7. Year of Establishment Non - Autonomous   | : | 1970   |
| 8. AICTE letter of availability For M.B.A/ M.C.A  | : | -----  |
| 9. Full details of courses offered and year of affiliation for each course / Sanctioned strength 21-22                            | : | Separate sheet attached page :   |
| 10. G.O.No. permitting the opening of the college   | : | G.O. Ms. No. 450 Dt. 23-03-1971  |
| 11. Copy of the G.O / Govt Letter Permitting change in name and or change of site / G/O. permitting to contince at temporary site | : | Nil  |
| 12. Details of Teaching staff (with Qualification / SIET / NET)   | : | Pl. ref. page No. 51-52  |
| 13. Details of Non Teaching Staff   | : | Pl. ref Page No. 52  |
| 14. Fees collected under various Heads for various courses  | : | Separate sheet attached<br>Pl. ref Page No. 52   |

Course	Tuition Fee Semester	Laboratory Fee	Special Fee (per annum)	NSS Fee	Admission Fee	University Entrance Fee	Recognition Fee	verification Fee	Insurance	Tuition Fee II Semester	Sports Affl. Fee	Flag Day	Red Cross	Total
B.A.Tamil	-	-	244	10	5	45	150	50	36	-	30	5	10	545
B.A. English	-	-	244	10	5	45	150	50	36	-	30	5	10	545
B.A. Economics	-	-	244	10	5	45	150	50	36	-	30	5	10	545
B.Sc.Chemistry	-	275	244	10	5	45	150	50	36	-	30	5	10	545
B.Sc.Zoology	-	275	244	10	5	45	150	50	36	-	30	5	10	545
B.Sc. Maths	-	75	244	10	5	45	150	50	36	-	30	5	10	545
B.Sc. Physics	-	150	244	10	5	45	150	50	36	-	30	5	10	545
B.Com	-	-	244	10	5	45	150	50	36	-	30	5	10	545
M.Com	375	-	239	10	5	-	-	-	26	375	30	5	10	1075

N.B.: i) Rs.75/- will be collected from Science Students for each Ancillary subjects, for one year.  
ii) Application & Tuition fees will not be collected from SC/ST Candidates.  
iii) Convocation fee Rs. 25/- will be collected from final year UG & PG students.

DETAILS OF SPECIAL FEES	UG Rs.	PG Rs.
1. Library and Reading Room	30	30
2. Games Fee	100	100
3. Medical Inspection	5	-
4. College Calendar	10	10
5. Magazine	12	12
6. Examination & Stationery	50	50
7. College Union & Other College Associations	6	6
8. Student Aid Fund	3	3
9. College Day	5	5
10. Audio-Visual Education	3	3
11. Community & Social Service	3	3
12. Campus Amenity Fee	12	12
13. Student Service Fee	5	5
Total	244	239

## PARTICULARS OF AFFILIATION OF THE COURSES

Courses	Year of Affiliation	Sanctioned Strength
B.A.Tamil	1972 - 1973 & 2017 - 2018	60
B.A.Economics	1972 - 1973	60
B.Sc.Chemistry	1976 - 1977	40
B.Com.	1978 - 1979	60
B.A.English	1979 - 1980	60+60
B.Sc.Zoology	1979 - 1980	40
B.Sc.Maths	1981 - 1982	60+60
M.Com.	1985 - 1986	40
B.Sc. Physics	1988 - 1989	40
B.Sc.Comp.Science	1999 - 2000	40+40
B.Com. (CA)	2001 - 2002	60+60
PGDCA	2001 - 2002	36
M.A. English	2004 - 2005	36
M.Sc.Maths	2004 - 2005	36
M.Sc. CS & IT	2007 - 2008	25
M.Phil. in Commerce	2008 - 2009	As per Eligibility
Ph.D. in Commerce	2008 - 2009	As per Eligibility
M.A.Economics	2011 - 2012	25
M.Sc.Zoology	2011 - 2012	20
Ph.D.in Zoology	2013 - 2014	As per Eligibility
M.Com.(CA)	2018 - 2019	25
M.Phil. English	2018 - 2019	-



## SELF - FINANCED CORSES - 2019-2020

### Teaching Staff

**Dr.A. Shabin ullah khan**, M.Com., M.Phil. Ph.D., Director of self Finance Course

Mr. U. Shaik Dawood	-	Asst. Prof. of Computer Science
Mrs. A. Benazir Begum	-	Asst. Prof. of Computer Science
Mrs. N. Albenazir	-	Asst. Prof. of Computer Science
Mrs. V. Rinibhavadarani	-	Asst. Prof. of Computer Science
Mr. K. Rowther Naina	-	Asst. Prof. of Computer Science
Ms. R. Shanmuga Priya	-	Asst. Prof. of Computer Science
Mr. S. Krishnamoorthy	-	Asst. Prof. of Computer Science
Ms. K.J. Vaitheeswari	-	Asst. Prof. of Computer Science
Ms. M. Nagajothi	-	Asst. Prof. of Computer Science
Mrs. N. Syed Farvin	-	Asst. Prof. of Computer Science
Mrs. A. Sulifa Nasrin Fathima	-	Asst. Prof. of Computer Science
Mr. M.E.L. Subair Ali	-	Asst. Prof. of Computer Science
Mrs. S. Haseena Marsana	-	Asst. Prof. of Computer Science
Ms. N. Bowmitha Parveen	-	Asst. Prof. of B.Com CA
Dr. S. Venkatesan	-	Asst. Prof. of B.Com CA
Mr. M. Abbas	-	Asst. Prof. of B.Com CA
Mr. S. Arabath Ali	-	Asst. Prof. of B.Com CA
Mr. J. Arul Xavier Victor	-	Asst. Prof. of B.Com CA
Mr. S. Arafath Hasan	-	Asst. Prof. of B.Com CA
Mrs. G. Gnanasoundari	-	Asst. Prof. of B.Com CA
Mr. K. Yuga Senthil Raja	-	Asst. Prof. of B.Com CA
Mrs. R. Vennila	-	Asst. Prof. of B.Com CA
Ms. N. Maheswari	-	Asst. Prof. of B.Com CA
Ms. S. Manjula Devi	-	Asst. Prof. of B.Com CA
Ms. S. Shakila	-	Asst. Prof. of B.Com CA
Mrs. K. Katheeja Beevi	-	Asst. Prof. of Tamil
Ms. S. Karthiga	-	Asst. Prof. of Tamil
Ms. U. Syed Ibrahim	-	Asst. Prof. of Arabic

Mrs. M. Potties Begum	-	Asst. Prof. of English
Mr. J. Jeyabalan	-	Asst. Prof. of English
Mr. G. Vivekannandan	-	Asst. Prof. of English
Mr. P. Samyvel	-	Asst. Prof. of English
Mrs. Abibaghtha Nayaki	-	Asst. Prof. of English
Mrs. N. Rajalakshmi	-	Asst. Prof. of English
Mr. M. Juman Salahudeen	-	Asst. Prof. of English
Mr. S. Murali Krishna	-	Asst. Prof. of English
Mr. C. Jegadheesh wari	-	Asst. Prof. of English
Ms. M. Bismi Jamina	-	Asst. Prof. of English
Mr. S.K. Sivahari Balan	-	Asst. Prof. of English
Mr. G. Gangadharan	-	Asst. Prof. of Physics
Ms. N. Pavithra	-	Asst. Prof. of Physics
Ms. N. Anjali Priya	-	Asst. Prof. of Physics
Mr. P. Kumar	-	Asst. Prof. of Maths
Mrs. S. Thennarasi	-	Asst. Prof. of Maths
Mrs. S. Ameena Beebi	-	Asst. Prof. of Maths
Mr. A. Riyaz Mohamed	-	Asst. Prof. of Maths
Ms. M. Murisitha Banu	-	Asst. Prof. of Maths
Ms. J. Jasmine	-	Asst. Prof. of Maths
Ms. K. Thenmozhi	-	Asst. Prof. of Maths
Ms. M. Asra Parveen	-	Asst. Prof. of Maths
Ms. M. Maheswari	-	Asst. Prof. of Computer Science
Ms. V.N. Hameetha Banu	-	Asst. Prof. of Zoology
Ms. N. vetri	-	Physical Training Instructor
Mr. K.M. Kaja Najumudeen	-	Physical Training Instructor
Mr. P. Kaja Kuthbudeen	-	Programmer in Computer
Science		
Mr. S. Syed Umar Mukthar	-	Programmer in Computer
Science		
Ms. N. Iswarya	-	E-Library Programmer
Mr. S. Abdul Rahman	-	E-Library Programmer

## **Non - Teaching Staff**

1. Mrs. Mohamad Purose Kani, B.Com., - Office Asst.
2. S. Mohaideen Kader - Office Asst.
3. R. Marudhu - Office Asst.

## **P.T.A. Staff**

1. V. Antony - Office Asst
2. P. Packiyam - Sweeper
3. S. Muniasamy - Sweeper
4. M. Pushpam - Sweeper
5. P. Ramu - Sweeper
6. T. karuppiah - Gardener
7. P. kasilingam - Watch man
8. V.D. Sickander Ali - Office Asst.
9. S. Shanmuganathan - Office Asst.
10. S. Manivasaham - Sweeper
11. Muruheswari - Sweeper
12. S. Jeyanthy - Sweeper
13. M. Praburaj - Electrician

<b>Day Order</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>BREAK</b>			<b>4</b>	<b>5</b>
<b>I</b>								
<b>II</b>								
<b>III</b>								
<b>IV</b>								
<b>V</b>								
<b>VI</b>								