

Action Taken Report – 2019-20

| S.No. | Plan of Action | Achievements/Outcomes |
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| 1 | To complete the digitalization process of our college website | Digitalization process of our college website completed |
| 2 | To renovate auditorium and build additional class rooms at the earliest | Inaugurated the renovated A/C auditorium and additional class rooms |
| 3 | Request the management to build Golden Jubilee Building in this academic year. | Golden Jubilee Building foundation stone laid |
| 4 | Steps to introduce “Students Mobile App” which incorporate syllabus, Course Materials, Model question papers, class time table, Attendance report, students profile, library books, bus routes, etc. | Students Mobile app introduced |
| 5 | To introduce Centralized Campus Management System for registration and admission, students administration, time table and students attendance etc. | Centralized Campus Management System for registration and admission, students administration, time table and students attendance introduced |
| 6 | To evaluate the Skill Training Program | Life Skill Training Program conducted |
| 7 | To evaluate the academic achievements of the staff during 2018-19 through Academic Audit. | Academic audit for staff conducted |
| 8 | To seek from the management for additional class rooms for the commencement of III year B.A. Tamil literature class and II M.Com.(C.A) class | Additional class rooms built. |
| 9 | To provide stay room for boys as well as indoor ball badminton ground | Indoor ball badminton ground and stay room for boys inaugurated |
| 10 | To construct extra rest rooms for girls | Extra rest rooms for girls is under construction |
| 11 | To urge the HODs of all departments to conduct National level seminars / workshops in the following semester | National level seminars / workshops in the following semester were conducted in all departments |
| 12 | To celebrate Samathuva Pongal festival as a mark of communal harmony on 13 th January 2020 | Samathuva Pongal festival as a mark of communal harmony on 13 th January 2020 celebrated |
| 13 | To conduct more tests for probable rank | More tests for probable rank holders |

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| | holders in the extra hours (from 9.15 a.m. to 10.00 a.m. and 1.15 p.m. to 2.00 p.m.) | in the extra hours were conducted |
| 14 | To request the Physical Director to conduct sports day of our college in the middle of February 2020 | Sports day conducted |
| 15 | To send a team of staff members to the nearby schools and meet the +2 students to motivate them and explain the importance of higher education | A team of staff members went to the nearby schools and meet the +2 students. They motivated them and explained the importance of higher education |