

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Dr. ZAKIR HUSAIN COLLEGE
1.2 Address Line 1	PARAMAKUDI ROAD
Address Line 2	ILAYANGUDI
City/Town	SIVAGANGA DISTRICT
State	TAMIL NADU
Pin Code	630 702
Institution e-mail address	drzhcily1970@yahoo.in
Contact Nos.	04564-265252
Name of the Head of the Institution	Dr. A. ABBAS MANTHIRI
Tel. No. with STD Code	04564-265252
Mobile	9842534040

Name of the IQAC Co-ordinator:

Dr. A. MUSHTAQ AHMED KHAN

Mobile:

9443895316

IQAC e-mail address:

amanthiri@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143
dated 3-5-2004. This EC no.
is available in the right corner
- bottom of your institution's
Accreditation Certificate)

EC(SC)/17/A&A/6.3 dated 16-Sep-2016

1.5 Website address:

www.drzhcily.com

Web-link of the AQAR:

<http://drzhcily.com/AQAR 2016-17.aspx>

(For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.78%	2004	March 2009
2	2 nd Cycle	A	3.23	2010	March 2015
3	3 rd Cycle	B+	2.70	2016	March 2021
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :DD/MM/YYYY

06/01/2005

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. Reaccredited by NAAC on 20-07-2017 for the 3rd cycle period

1.10 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
- Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self Financing	<input type="checkbox"/>				

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>
PEI (Phys Edu)	<input type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Management	<input type="checkbox"/>
Health Science	<input type="checkbox"/>	Others (Specify)	<input type="checkbox"/>				

1.12 Name of the Affiliating University (*for the Colleges*)

ALAGAPPA UNIVERSITY,
KARAIKUDI, TAMIL NADU

1.13 Special status conferred by Central/ State

Government-- UGC/CSIR/DST/DBT/ICMR etc : No

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Preparation made for appeal ; Stimulate departments to conduct International, National and State level conferences; Motivation given to students to reduce the defaulters by conducting inspirational and career guidance programs, Encourage the staff members to publish papers in reputed journals.

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To take note of the observations made by the Peer Team Members during their interactions at different levels.	Debate and discussions were held on the concerns raised by the Peer Team Members of the 3 rd cycle of accreditation.
2. To peruse the NAAC report and analyse the NAAC score, and to go for appeal if there are valid grounds	Appeal submitted to NAAC for reconsideration of the score given to the college.
3. Insist each Department to conduct at least two National / International conferences for each semester.	One International, Four National, Eight state level conferences, one Workshop and Fourteen guest lectures were conducted.
4. Construct a Golden Jubilee Building with all facilities, before 2020.	A committee has been constituted under the headship of the Principal to visit donors residing at foreign countries for constructing Golden Jubilee building.
5. Improve the results and to score more University ranks in April 2017 University examinations.	Improvement will be analysed after the publication of results of April 2017 examination were published.
6. Motivation to staff to improve	PG Department of Commerce of our

<p>Research activities.</p> <p>7. Inspiration to students to develop sports activities.</p> <p>8. Create a database of alumni from various departments of our college to involve in all future activities of our college.</p>	<p>College has produced Two Ph.Ds in this academic year 2016-17.</p> <p>First place in Ballbadminton, II-Place in Hand ball, Basketball, Tennis in Alagappa University Inter Collegiate tournaments held at Alagappa University College of Education, Karaikudi and II place in Hand ball in the C.M. Trophy tournament in Sivaganga District.</p> <p>Prominent alumni list is collected and efforts are made to conduct a meeting for golden jubilee celebrations.</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	-	2	-
PG	6	-	5	-
UG	9	-	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1	-	1	1
Others (M.Phil.)	1	-	1	-
Total	19	-	11	1
Interdisciplinary	9	--	2	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	-
Annual	3

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our college is affiliated to Alagappa University. The syllabus is revised by the University once in three years. The University has framed new syllabus for the next three years from year 2017-18.

1.5 Any new Department/Centre introduced during the year. If yes, give details : YES

B.A. (Tamil) degree course will be reintroduced from 2017-18 (revived after 35 years).

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
43	23	19	--	Part Time Lawyer 1

2.2 No. of permanent faculty with Ph.D.

32

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	-	-	-	-	-	3	-	6	-

S. No.	Name of the Staff	Designation	Department	Date of Appointment
1	S.Nasar	Assistant Professor	Commerce	1-7-2016
2.	M.Rasheeth Mohamed	Assistant Professor	Maths	1-8-2016
3.	M. Mohamed Yasin	Assistant Professor	Economics	1-8-2016
4.	S. Thasnim Fathima	Record Clerk	Office	1-8-2016
5.	H. Mohamed Shariff	Record Clerk	Office	1-8-2016
6.	B. Mohan Mangalam	Office Assistant	Office	1-8-2016

2.4 No. of Guest and Visiting faculty and Temporary faculty

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1

59

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	4	24	13
Presented papers	6	18	11
Resource Persons	--	1	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Since the students are from rural area, highly innovative process in teaching and learning foster of the vision of the college. Despite, the college has English language lab to improve English language learning efficiently, a seminar hall and students are exposed to industrial visits, tours, field studies, projects and exhibitions.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since our college is an affiliated college, reforms made by the university are strictly followed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

8		
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S. No.	Name of the Staff/Designation	Board	Place
1.	M.Mohamed Ibrahim, Associate Prof. of Commerce	Chair person for BOS in Commerce	Alagappa University
2.	Dr.A.Peer Ismail, Associate Prof. of Commerce	BOS in Commerce - UG	Alagappa University
3.	Dr.K.Naina Mohamed, Associate Prof. of Commerce	BOS in Commerce - UG	Alagappa University
4	Dr. A.Mushtaq Ahmed Khan Associate Prof. of Physics	Chair person for BOS in Physics	Alagappa University
5.	Dr. M.Manoharan Associate Prof. of Maths	Chair person for BOS in Maths	Alagappa University
6.	Dr. S. Naser Asst. Prof. of Commerce	Question paper setter for BBA/BBM	Bharathiyar University, Coimbatore
7.	Dr. S. Nazeer Khan, Asst. Prof. of Commerce	BOS of Commerce with Commuter Application UG & PG	Hajee Karutha Rowther Howdia College, Uthamapalayam
8.	M.Mohamed Ibrahim, Associate Prof. of Commerce	Chair person for BOS in Commerce PG	Alagappa University
9.	Dr.A.Peer Ismail, Associate Prof. of Commerce	BOS in Commerce - PG	Alagappa University
10.	Dr.K.Naina Mohamed, Associate Prof. of Commerce	BOS in Commerce - PG	Alagappa University
11.	Dr.A.Shabinullah Khan, Associate Prof. of Commerce	Member	Meeting conducted by Tamil Nadu State Council For Higher Education for Equivalence of various Subjects

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage : Year : April 2016

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.English Litt.	122	--	79	--	--	64.75
B.A. Economics	33	--	22	--	--	66.67
B.Com.	39	--	30	--	--	76.92
B.Sc. Maths	95	--	90	--	--	94.73
B.Sc. Physics	44	--	41	--	--	93.18
B.Sc. Chemistry	37	--	34	--	--	91.89
B.Sc. Zoology	34	--	31	--	--	91.18
B.Sc. Comp.Sci.	75	--	35	--	--	46.67
B.Com. C.A.	99	--	62	--	--	62.63
M.A.English Litt.	19	--	18	--	--	94.74
M.A. Economics	7	--	4	--	--	57.14
M.Com.	25	--	25	--	--	100.00
M.Sc. Maths	31	--	29	--	--	93.55
M.Sc. Zoology	5	--	5	--	--	100.00
M.Sc. C.S.& I.T.	12	--	12	--	--	100.00
M.Phil. Commerce	12	--	12	--	--	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Meetings were conducted to discuss the result after the publication of results from the University. A committee of senior professors were assigned the task of tutoring the failed learners. Remedial tests were conducted by the counsellors every week. The committee scrutinises the questions given to them and they analyse the response from the defaulters. The results of outcome are reported to the HOD and Principal of the college.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	1
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	--
Others	--

Date	Name of the staff	University	Course
20-9-2016 to 26-9-2019	S.M.Nargees Begum	Avinashilingam Institute for Home Science and Higher Education for Women	Empanelled Training Institution – National Service Scheme – Orientation Program
7-9-16 to 27-9-16	Dr. M. Muthusamy Dept. of Mathematics	Pondicherry University, Pondicherry	Refresher Course
8-10-16 to 23-10-16	Dr. S.Kalidasan	SAI NSNIS, Patiala	The Skill Development Program in Sports Sciences

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	--	3	15
Technical Staff	7	--	--	5

S. No.	Name of the Staff	Designation	Date of Appointment
1.	S. Thasnim Fathima	Record Clerk	1-8-2016
2.	H. Mohamed Shariff	Record Clerk	1-8-2016
3.	B. Mohan Mangalam	Office Assistant	1-8-2016

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has taken tremendous efforts to promote research in the institution. In order to promote research, the college itself publishes a bi-annual multi – disciplinary research journal “International Journal of Zakir” to publish research articles. Two major research projects are now going on.

The committee periodically instruct the staff who did not complete Ph.D. and motivate them to do Ph.D. Due to its tremendous efforts, 32 out of 43 teaching staff are doctorates, which was just 2 in number in the first accreditation period.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	2	2	--
Outlay in Rs. Lakhs	--	Rs.1365000 Rs.2700000	Rs.1365000 Rs.2700000	--

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	8	2	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	2	--	--

3.5 Details on Impact factor of publications :

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-14	UGC	4065000	
Minor Projects	2012-13	UGC	159000	
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

S.No.	Name of the Book	Author
1.	Hique Potems (A Tamil Literature Book)	Dr. P. Ibrahim dated 15-10-2016
2.	Abideen (A Tamil Literature Book)	Dr. P. Ibrahim dated 15-10-2016

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	4	8	1	14
Sponsoring agencies	Self Funded	Self Funded	Self Funded	Self Funded	Self Funded

3.12 No. of faculty served as experts, chairpersons or resource persons

S.No.	Date	Name of staff	Place	Theme
1.	22-07-16	Dr. K. Naina Mohamed, Associate Professor of Commerce	Dept. of Commerce, M.R. Govt. Arts College, Mannargudi	Viva Voce for Ph.D.,
2.	29-07-16	Dr. K. Naina Mohamed, Associate Professor of Commerce	Dept. of Commerce, Periyar E.V.R.College, Tiruchy	Viva Voce for Ph.D.,
3.	10-8-16	Dr. S.Abideen, Head of the department of Zoology	CAS in Marine Biology campus, Annamalai University	Viva Voce for Ph.D.,
4.	30-09-16	Dr. M. Muthusamy, Asst. Prof. of Mathematics	H.H. The Rajah's College, Pudukkottai	Viva Voce for M.Phil.,

5.	23-12-16	Pf. S.Micheal James Sekar, Head of the department of English	The Madura College (Autonomous), Madurai	Expert in the exercise of self-assessment by way of academic audit
6.	30-01-17	Dr.S.Ramanathan, Associate Professor of English	Sri Vijay Vidyalaya College of Arts and Science, Dharmapuri	Viva Voce for M.Phil.,
7.	17-02-17	Dr. K. Naina Mohamed, Associate Professor of Commerce	Smart Hall, Dept. of Commerce, M.R. Govt. Arts College, Mannargudi	Viva Voce for Ph.D.,
8.	29-07-16	Dr. K. Naina Mohamed, Associate Professor of Commerce	Smart Hall-Commerce Department, Bharathidasan Model College, Aranthangi. 614 616	Viva Voce for Ph.D.,
9.	11-03-17	Dr.S.Nasar, Asst. Prof of Commerce	Syed Hameedha Arts and Science College, Kilakarai	Key note address in One day National Level Seminar on Demonetisation – Opportunities and Challenges
10.	1-9-16	P.Kaleel Ahamed Asst. Prof. Physics	Ananda college, Devakottai	Resource Person
11.	13-10-16	Dr.T.C.Mohamed Muneeb Asst. Prof of English	Sonai Meenal Art and Science College, Mudukulathur	Resource Person (key note address)
12.	14-10-16	Dr.M.Muthusamy Asst. Prof. of Maths	Sonai Meenal Arts and Science College, Mudukulathur	Some Research Problems in Number Theory
13.	9-12-16	Dr.M.Muthusamy Asst. Prof. of Maths	VHNSN College, Virudhunagar	Certain Interesting Research Problems in Number Theory
14.	31-12-16	Dr.P.Ibrahim, Asst.Prof. of Tamil	Sadakathullah Appa College, Tirunelveli	Vavu Arakattalai Speech

15.	12-01-17	K.Abdul Rahim Asst.Prof. of Tamil	Syed Hameetha Arts and Science College,	Patti mandram – Indraya Sulalil Ilayor Nilai Sigarathai Nokia, Siramathai Nokia.
16.	27-1-17	Dr. S.Abideen, Associate Prof.of Zoology	Muslim Hr. Sec. School, Abiramam,	Kalvi Valzi Katti Nigalchi, “ Vetripadigal”
17.	20-01-17	Dr.T.C.Mohamed Muneeb Asst. Prof of English	Sadakathulla Appa College, Tirunelveli	Chair person in State Level Seminar
18.	9-3-17	Dr.S.Nasar, Asst. Prof of Commerce	Syed Hameedha Arts and Science College, Kilakarai	NSS Valediction Programme

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year : NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0						0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

7

S.No.	Name of the Staff/Designation
1.	Dr.A.Abbas Manthiri Principal, Department.of Commerce
2.	Dr.S. Abideen Associate Professor, Department of Zoology

3.19 No. of Ph.D. awarded by faculty from the Institution

2

Date	Name of the Staff/Designation	Name of the student
12-11-2016	Dr.A.Abbas Manthiri Principal, Dept.of Commerce	Jahir Husain.A, Asst. Prof. of Commerce
18-01-2017	Dr.A.Abbas Manthiri Principal, Dept.of Commerce	B.Kavitha, Asst. Prof.of Commerce with CA, Dr. Umayal Ramanathan college,Karaikudi

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) :

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="73"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="14"/>	
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other
				<input type="text" value="Entrepreneurship Cell-5
YRC-1"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- Free medical camp
- Cancer awareness program
- Free Eye Camp
- Yoga Training
- Dengue Fever Awareness Program
- Anti Dowry Association meeting
- Seemai karuvel (Prosopis Juliflora) eradication
- Traffic Awareness
- Eradication of Plastic

- Adoption of village (Maravamangalam)
- International women's day

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	43 acres			43 acres
Class rooms	6195.51 sq.mt.	II floor on main building 743.7 sq.mt.	Donation of money	6939.21 sq.mt.
Laboratories	1145.84 sq.mt.			
Seminar Halls	373.19 sq.mt.			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Audio Equipments of open auditorium		Donation of money	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others		Basket Ball Court	Self funded	

4.2 Computerization of administration and library

Automation was done in the college library and in the college office. Books available in the library are now easily accessible to students through automation. In the office administration, all the work such as issuing conduct and transfer certificates and maintaining attendance are done through automation.

Biometric attendance for staff and students are in practise.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27825	--	1252	9413.00	29077	--
Reference Books	1213	--	69	4600.00	1282	--
e-Books	17150	--	2450	--	19600	--
Journals	10	--		--	10	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	205	--			205	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	156	4	100 systems	--	--	5	51	--
Added	--	--	--	--	--	--	--	--
Total	150	4	100 systems	--	--	5	51	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

A computer technology based program called '**Spoken tutorial**' is now being organised in our college in collaboration with IIT Mumbai. More than 500 students got certificates after passing the eligibility tests. Moreover our college was accorded with **Nodal Centre** for Sivaganga District by IIT Mumbai.

All Departments have computers with internet and WiFi facility. Internet facility is available in all computer science labs, offices of the Secretary and Principal. Students are allowed to access internet facility in the Library and Departments. A separate block is available in the library with more than 30 computers with networking to access E-books and net facilities for the benefit of our students.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- NCC
- NSS
- Physical Education
- Placement cell training activities
- Green club
- YRC
- Study circle
- Alumni meet.

5.2 Efforts made by the institution for tracking the progression

- Evaluation and monitoring cell
- PTA meetings
- Department feedback
- Annual students feedback

5.3 (a) Total Number of students (2016-17)

UG	PG	Ph. D.	Others(M.Phil.)
2080	245	7	14

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No.	%
739	31.50

Women

No.	%
1607	68.50

Last Year (2015-16)						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3	326	--	1906		2235	1	320	-	2025		2346

Demand ratio : 2.07 (1809/872) 2015-16

Dropout : 0.04% (36/872)

Demand ratio : 1.28 (1109 /863) 2016-17

Dropout : 0.02% (14/863)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- | |
|--|
| <ul style="list-style-type: none"> ➤ TNPSC coaching classes ➤ English language lab ➤ Redington's skill development program ➤ spoken tutorial ➤ study circle |
|--|

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Placement cell, mushroom cultivation, aqua culture

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	71	9	--

5.8 Details of gender sensitization programmes

- International Women's day celebrations
- 39 women teaching and non teaching staff and 1522 number of women students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events :

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State / University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	388	14,18,741
Financial support from other sources	60	1,10,000
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- ❖ College Bus trip extension
- ❖ Basket Ball ground for boys and girls
- ❖ Volleyball ground for girls
- ❖ Drinking water facility

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : “ To emerge a world class academia in dynamic equilibrium with its social, ecological and economic environment striving continuously for excellence in educational service to all sections of the society including the minority and the under privileged section.”

Mission : Providing higher education to the rural people in and around Ilayangudi especially the marginalized people of this locality has been the main trust of this college. From the year of inception of this college in 1970, the administration has been striving hard to meet the day to day challenges in the arena of higher education.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since our college is an affiliated college, we follow the syllabus prescribed by the University. Once in every three years, the University revises its syllabus by consulting the senior staff members of respective departments. **Six** of our college professors hold the position as chair person in Board of studies and **BOS member** at Alagappa university, other autonomous Colleges and other University and they contribute in improving the curriculum.

6.3.2 Teaching and Learning

Chalk and talk method is being followed in addition to the power point presentations. Even though it is an old method, since the college is situated in a rural backward area, the inputs are not as much as expected. Moreover, resource persons are invited from various recent studies and we open the gate way for learning new things. Similarly students are allowed to participate seminars and symposiums organised in nearby colleges to enrich their learning process.

6.3.3 Examination and Evaluation

Each staff conducts weekly tests at the class room level. Every department conducts three test per semester to evaluate the internal marks of the students. The slow learners are brought to notice of the HOD and they are warned and conducted remedial test for their poor performance if necessary. Apart from these tests, two tests are conducted at the college level out of which one is university model centralised test. Poor performers are brought to the notice of HOD and Principal and remedies are carried out.

6.3.4 Research and Development

We have two research Departments. Two major research projects are going on. 12 research papers were published by the staff in National and international level. Two out of six scholars registered for Ph.D. in the department of commerce under the guidance of Dr.A. Abbas Manthiri, Principal of our college were awarded Ph.D. during this academic year 2016-17. During this academic year four staff members acted as external examiner and conducted Ph.D.viva in other colleges. Seven staff members are have guideship in various universities for guiding Ph.d. degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automated library is available with more than 19,600 E-Books.

We have three computer labs with ICT facilities in addition to all department are having Computers individually with internet and WiFi facility.

Enough infrastructure facility is available in the college in all aspects to cater the needs of the students. Separate canteen for boys and girls. College buses are operated for the safety of female students from their resident area to the college to ensure safe travel.

6.3.6 Human Resource Management

- A coordinator to coordinate self financing courses.
- One supervisor along with a crew for maintaining infrastructure in the college.
- One supervisor for supervising bus crew.
- Separate Dean for boys and girl students. We have various cells to fulfil the needs of the students. Tailoring unit is

6.3.7 Faculty and Staff recruitment

Approved vacancies are filled as per the government norms then and there. Due to increase in students strength over the years, the management appoints staff both teaching and non-teaching on self finance basis to meet out the additional requirements. A number of woman staff are appointed for the welfare of girls.

6.3.8 Industry Interaction / Collaboration

- ✚ We have collaboration with IIT Mumbai for spoken tutorial Program. Our college was accorded with 'Nodel Resource Centre status by IIT Mumbai.
- ✚ Redington's career orientation Program
- ✚ Driving while Learning Program
- ✚ Our College has MOU with MBA Department of Sathak Engineering College, Kilakarai.

6.3.9 Admission of Students

Advertisements are given in the daily papers at the time of publication of +2 examination results. Applications are sold as per the government norms. Students are admitted as per the government norms. First and Second selection list are displayed and students are informed. Additional seats if required, are filled after getting prior approval from the university.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Women Staff are permitted to travel in college bus at free of cost. • Free Eye Test camp
Non teaching	<ul style="list-style-type: none"> • Arranged to buy Kadi cloths on loan
Students	<ul style="list-style-type: none"> • Arranged to get Government Scholarships for Sc and ST, MBC,BC and BCM students. • Scholarships from Private Trusts are arranged.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Bar coding system in the examination answer book is newly introduced by the University.
2. University examination section is completely automated and all examination oriented things such as issuing Hall ticket, attendance sheet etc. are done through internet.
3. Double valuation for M.Phil. program. Results are published within 30 days after the completion of last examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University motivates the affiliated colleges for autonomy.

6.11 Activities and support from the Alumni Association

Some alumni who are in USA, shared their knowledge with the students through Video conferencing every year. Initiatives are being carried out to organise 'Batch-wise meet' very year.

6.12 Activities and support from the Parent – Teacher Association

Under PTA, few staff are appointed and their salary is provided through the association fund.

6.13 Development programmes for support staff

Teaching staff are permitted to go orientation program, refresher programmes, conferences, skill development programs and paper evaluation work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

One supervisor along with his crew do the work of campus cleaning, planting trees, maintaining the planted trees and maintain drainage pipelines to keep the environment of the campus clean. Large number of trees are planted in the campus area. More number of dustbins are placed in all places to collect wastages in order make the campus clean.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Note books are given to the students at minimum cost so as to enhance the writing practise of students through taking notes and writing tests in the class rooms.

Internal tests were made mandatory and students have to sit for 3 hours compulsorily in the examination hall. This helps the students to know their responsibilities.

Girls are given attention regarding discipline. Defaulters are strictly punished and they are brought to the notice of their parents.

Students are given awareness on semai karuvel (Prosopis Juliflora)tree eradication program ordered by the court.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

A committee has been constituted under the headship of our Principal to visit donors residing at foreign countries for constructing Golden Jubilee building.

One International, Four National, Eight state level conferences, one Workshop and Fourteen guest lectures were conducted during 2016-17.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Implementation of Bio metric system for staff and students attendance.
- Financial support through scholarship to complete the education.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- ❖ Eradication of Plastic – a awareness program, R O water plant,
- ❖ Cancer awareness programes in Ilayangudi
- ❖ Dengu awareness programme
- ❖ Maintaining the trees
- ❖ Awareness programs on Demonetization of money

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- ❖ Dedicated staff in the college .
- ❖ Secured more number of ranks among the colleges affiliated to this university .
- ❖ Earned a good name in maintaining discipline among the people of nearby area.
- ❖ Post Graduate courses in all most all departments. So a student entering with a +2 qualification may leave the college with a post graduate degree.

Weakness:

- ❖ Located in rural backward area .
- ❖ The inputs are not up to the level of expectation.

Opportunities:

- ❖ Operating more number of buses from all direction so as to ensure the safety and security of girls students.
- ❖ No regular courses in nearby college.

Challenges:

- ❖ Growth of the college gets obstructed due to non availability of UGC funds due to long pending cases.
- ❖ The college has to compete with government colleges situated at the nearby town Paramakudi.
- ❖ Increased work competition for staff to maintain its status.

8. Plans of institution for next year

- To reintroduce B.A. Tamil Literature course from 2017-18.
- To conduct more number of National and International level conferences.
- E – Learning computer centre for the use of all departments on specific days.
- To enhance participants in the study circle and motivate more number of students to participate competitive examinations coaching.
- To widen Spoken tutorial program.
- To Motivate more number of students to participate in Redington’s career guidance program.
- To conduct batch-wise old students meet by all departments.
- To initiate Golden Jubilee celebration (in 2020) plans of our college.
- Appeal to the management to enhance facilities in the library building.
- Appeal to the management to construct a Galary, Dressing room for sports persons, extending the Foot Ball ground and increasing Volley Ball court for Girls, Tennis court for Girls.
- Appeal to the management to beautify the campus by laying tar-tapped roads and the like.

Name : Dr. A. MUSHTAQ AHMED KHAN

Name Dr. A. ABBAS MANTHIRI

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
